

**Village of Lyndonville  
Special Meeting of the Planning Board  
18 April 2018**

Held in the Village Hall  
At 2 S. Main Street, Lyndonville, NY

Planning Board Chair Kelly Cousins called the meeting to order at 7:00 p.m.

**Members Present:** Chad Arlington, Kelly Cousins, & Ben Holland

**Members Absent:** Ginny Hughes

**Others Present:** Andrew Cousins, Mary Kage & Darren Wilson

DRAFT

**APPROVAL OF THE MINUTES**

**On the motion** of Chad Arlington, seconded by Ben Holland to accept the minutes of the March 21, 2018 regular meeting.

Vote: 3 Ayes ; 0 Nays; 0 Abstain. Carried.

**UNFINISHED BUSINESS**

**Domestic Animal Ordinances-** It is suggested that the Village Board send out a public mailing stating the problem with harboring cats, and offering possible solutions. In the past, the Village has mailed residents a reminder that if they have cats, they are responsible. Mr. Holland stated that when he lived in Medina cats were an issue, and while he has not personally experienced any issues in Lyndonville, it is best to address a potential problem before it becomes one. Mr. Arlington and Ms. Cousins both commented on how they have not heard from neighbors of any cat troubles, however, there have been a few formal complaints about cats filed with the Village over the years.

**Food Truck Regulations-** Discussion about enforcement took place. Also, the question of whether or not the Town of Yates has regulations in place. To reduce potential paperwork, it was suggested that there be an option for food truck permits to be requested for daily operation as well as weekly or monthly. The monthly option would be beneficial during fishing season.

**NEW BUSINESS**

**Land Use Training for Municipal Officials-** Ms. Cousins distributed training registration forms reminding members about the four (4) hours of required annual training. Training beyond the required four (4) hours can be applied to the following year's requirement. Members were instructed to return their registration to the Village Clerk.

**On the motion** of Chad Arlington, seconded by Ben Holland to recommend to the Lyndonville Board of Trustees the use of the updated Certificate of Appropriateness Application.

Vote: 3 Ayes ; 0 Nays; 0 Abstain. Carried.

**ROUND TABLE**

Mr. Arlington inquired about the arranged visit from the Lyndonville Central School District about the Capital Improvement Project. Ms. Cousins said that Superintendent Jason Smith will be giving an update at the May meeting.

Ms. Cousins congratulated Mr. Darren Wilson on his recent election to the Village Board of Trustees. According to Village Law, he is now ineligible to serve on the Planning Board, but is thanked for his service.

Ms. Cousins announced that the Village Board of Trustees, at their last meeting (dated 4/2/18), has appointed her to continue serving on the County Planning Board with Chad Arlington as alternate.

Mary Kage will request that a copy of the NYS Main Street Revitalization Study Proposal be sent to members, as the Planning Board will have a role in this process. Ms. Cousins will inquire what the responsibilities of the Planning Board will be.

**MEETING ADJOURNED**

Next regular meeting is scheduled May 16, 2018 @ 7:00 p.m.

**Moved by** Chad Arlington, seconded by Ben Holland to adjourn the meeting.

Vote: 3 Ayes; 0 Nays; 0 Abstain. Carried.

Meeting was declared adjourned at 7:47 p.m.

Respectfully submitted,  
B. Holland