

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, January 10, 2011 at the Village Hall. Meeting opened at 7:00 p.m.

PRESENT:	MAYOR	Marc F. Scarr
	TRUSTEES:	Wirt E. Bane
		Steve McAvoy
		William Scribner
		Jim Whipple
Attorney for the Village		David C. Schubel
Code Enforcement Officer		Dan Wolfe - excused
Supt. of Public Works		Terry M. Woodworth
Fire Chief		Jason Gerety

Other people present – Carla Woodworth, Michael Sapecky & Tina Woolley

**RESOLUTION NO. 2011-01**  
**APPROVAL OF THE MINUTES**

On motion of Bill Scribner, seconded by Wirt Bane be it resolved that the minutes of the December 13<sup>th</sup>, 2010 meeting be approved. Voted and carried.

**COMMUNICATIONS**

- Letter from Arc of Orleans County stating that there will be a 2.5% increase in the cost for cleaning the fire hall. Monthly cost will be \$78.02.

**REPORTS**

**Terry M. Woodworth** - nothing

**Fire Co.** 252 calls for the year 2010

**David Schubel** – Scrap Metal Policy

**Dan Wolfe** –excused

**Jim Whipple** – Welcomed Jason as Fire Chief.

**Wirt E. Bane** - nothing

**Steve McAvoy** - nothing

**Bill Scribner** - nothing

**Marc F. Scarr**

- Sewer project bidding has been postponed until Friday, January 21, 2011
- There will be a special meeting to review the bids on Wednesday, January 26<sup>th</sup>.

**RESOLUTION NO. 2011-02**  
**INCREASE IN COST OF CLEANING OF FIRE HALL**

On motion of Jim Whipple, seconded by Bill Scribner approving the increase of 2.5% for cleaning of the fire hall by Orleans County ARC. Voted and carried.

**RESOLUTION NO. 2011-03**  
**SPECIAL MEETING OF THE VILLAGE BOARD**

On motion of Wirt Bane, seconded by Bill Scribner that a special meeting of the Village Board is to be held on Wednesday, January 26, 2011 at 5:00 p.m. The purpose of the meeting is to review the bids for the wastewater treatment plant project. Voted and carried.

**RESOLUTION NO. 2011-04**  
**NO REGISTRATION DAYS FOR THE VILLAGE ELECTION**

On motion of Jim Whipple, seconded by Wirt Bane be it resolved that there will be no registration days held in the Village of Lyndonville for the March 15<sup>th</sup> Village election. The Village of Lyndonville will use the County of Orleans list of registered voters for this election. Voted and carried.

**RESOLUTION NO. 2011-05**  
**ELECTION INSPECTORS**

On motion of Bill Scribner, seconded by Steve McAvoy, the clerk-treasurer is HEREBY authorized to appoint two (2) election inspectors from the County of Orleans list of election inspectors. Voted and carried.

**RESOLUTION NO. 2011-06**  
**STANDARDIZE OF PARTICULAR BRAND OF EQUIPMENT FOR SEWER TREATMENT PLANT PROJECT.**

On motion of Jim Whipple, seconded by Bill Scribner the following resolution was voted and carried.

WHEREAS, The Village of Lyndonville has been and will continue to be engaged in the completion of infrastructure upgrades and improvements and

WHEREAS, for reasons of efficiency and economy there is a need to standardize upon a particular brand of equipment as hereinafter described and

WHEREAS, the Village of Lyndonville Village Board does hereby standardize that primary circular grit removal chamber systems shall be Smith & Loveless; rotating biological contactors and media shall be manufactured by Envirodisc/Clow; gravity settlers shall be manufactured by Parkson.

NOW, THEREFORE, be it,

RESOLV ED, the Lyndonville Village Board does hereby standardize primary circular grit removal chamber systems as Smith & Loveless, rotating biological contractors and media as Envirodisc/Clow, gravity settlers as Parkson based on the specific recommendation of the Superintendent of Public Works and the Village Engineer.

**RESOLUTION NO. 2011-07**  
**SALE OF SCRAP METAL POLICY**

On motion of Jim Whipple, seconded by Wirt Bane a scrap metal policy is hereby approved, voted and carried.

**SALE OF SCRAP METAL POLICY**

WHEREAS, the Village of Lyndonville Department of Public Works routinely accumulates scrap metal, and

WHEREAS, the Village Board has determined that selling the scrap metal periodically and depositing the funds in the General Fund of the Village is in the public interest, and

WHEREAS, Village Law section 1-102(1) authorizes a village to sell its scrap metal, and

WHEREAS, a village is under an obligation to obtain the best possible price for the scrap metal which it sells, and

WHEREAS, a village may sell its scrap metal by auction sale, sealed bid, or by obtaining various quotations so that the best possible price can be determined so that the scrap metal may then be sold for such price at private sale, and

WHEREAS, the Village Board wishes to set forth in writing its policy relative to the sale of scrap metal,

NOW, THEREFORE, BE IT RESOLVED as follows:

1.) To be deemed surplus scrap metal, one of the following criteria must be met:

- a.) It has been condemned for use by the health department or other regulatory entity of competent jurisdiction.
- b.) It is damaged or worn such that it is not economically feasible to repair.
- c.) It has been or is scheduled to be replaced.
- d.) It is outdated or obsolete.
- e.) It cannot be repaired in a cost effective manner for a different or additional use.
- f.) It is excess and will not be used.
- g.) It is functionally obsolete.

2.) Prior to a sale, the Village DPW Superintendent shall determine an estimated fair market value of the scrap metal to be sold based upon current market factors.

3.) The Village Board shall adopt a resolution declaring the scrap to be surplus, specifying the manner in which the scrap is to be sold and delegating the sale task to a specific official as hereinafter set forth.

4.) Proceed with the sale as authorized by the Village Board in a commercially reasonable manner. Sale may be by auction, private sale, or sealed bid, depending on the type and amount of scrap metal and upon the fair market value as estimated by the DPW Superintendent.

- 5a.) Estimated value of \$0 to \$250, private sale within limits determined by the Village Board. Sale to be made by DPW Superintendent with sign-off by Mayor. Proceeds to be by check or money order; no cash will be accepted.
  - b.) Estimated value of \$250 to \$1,000, sale may be by sealed bid, advertised sale, or private sale obtaining two quotes within fair market value limits set by Village Board. Sale to be by Mayor or DPW Superintendent with sign-off by Mayor. Proceeds to be by check or money order; no cash will be accepted.
  - c.) Estimated value in excess of \$1,000, a Village Board Resolution requiring advertisement by sealed bids and acceptance of highest bid by Village Board.
- 6.) All checks or money orders shall be payable to the Village of Lyndonville.

**RESOLUTION NO. 2011-08**  
**REQUEST FOR USE OF FACILITIES**

On motion of Bill Scribner, seconded by Wirt Bane the following request for the use of the Fire Hall was HEREBY approved. Voted and carried

Tina Woolley – January 22, 2011- 11:00 a.m. to 8:00 p.m.

**RESOLUTION NO. 2011-09**  
**PAYMENT OF THE MONTHLY BILLS**

On motion of Steve McAvoy, seconded by Wirt Bane, the clerk-treasurer is HEREBY authorized to pay the bills as presented. Voted and carried.

Voucher numbers between 1152 and 1160 for December 2010.

General Fund	6,155.05
Water Fund	4,539.93
Sewer Fund	2,817.96

Voucher numbers between 1161 and 1209 for January 2011.

General Fund	33,020.72
Water Fund	9,516.40
Sewer Fund	3,934.80
Capital	2,978.32

On the motion of Jim Whipple, seconded by Steve McAvoy, the meeting adjourned at 7:17 p.m.

Debra D. Miller  
Clerk-Treasurer

Special Meeting of the Lyndonville Board of Trustees

January 26, 2011, was called to order at 5:00 p.m.

Present: Mayor Marc F. Scarr  
Trustees Bill Scribner  
Steve McAvoy  
Wirt Bane  
Jim Whipple  
Supt. of DPW Terry Woodworth

Other people present: Samantha Westlund, Paul Chatfield and John Paul Schepp

Purpose of the meeting was to award the bid for the sewer treatment project.

Allied Builders	\$2,094,000.00
Blue Heron	1,856,473.00
Danforth	2,463,000.00
Hohl	2,640,600.00

**RESOLUTION NO. 2011-10**  
**BID FOR SEWER PROJECT**

On motion of Steve McAvoy, seconded by Bill Scribner the low bid of Blue Heron in the amount of \$1,856,473.00 is HEREBY accepted contingent upon the approval from USDA Rural Development. Voted and carried.

On motion of Jim Whipple, seconded by Bill Scribner the meeting adjourned at 5:11 p.m.

Debra D. Miller  
Clerk-Treasurer