

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, October 3, 2022 at the Village Hall. The meeting opened at 6:00 PM

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Anne Marie Holland
Kimberly Kenyon - Absent
Terry Stinson

Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Jason Raduns - Absent
Attorney Katherine Bogan
Fire Chief Michael Heideman
Public – Present: David Hydock, Carla Woodworth

APPROVAL OF THE MINUTES

ON MOTION of Trustee Woodward Jr. seconded by Trustee Holland, to accept the minutes of the September 1, 2022 Public Hearing/Joint Meeting and the September 6, 2022 regular meeting.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Bonadio Group – Murphy Smyth, CPA/Manager at the Bonadio Group presented the Board with the Financial Statements as of May 31, 2022. Ms. Smyth reviewed the reports briefly with the Board and offered to answer any questions. The Bonadio Group also advised the Board that the Sewer Fund should be a self-sustaining fund and they need to consider increasing the sewer rates in the future. The Board discussed the audit and decided to table until the November meeting.

USE OF FACILITIES

- Village Hall – Terry Woodworth requested use of the Village Hall on September 13, 2022 for a discussion.
- Village Hall – Lyndonville Joint Fire District Commissioners requesting use of the Village Hall on October 4, 2022 for a meeting.

RESOLUTION NO 2022-98

USE OF FACILITIES – TERRY WOODWORTH & LYNDONVILLE JOINT FIRE DISTRICT COMMISSIONERS

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to approve the use of facilities as requested by Terry Woodworth and the Lyndonville Joint Fire District Commissioners.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Code Enforcement Raduns

- Nothing – Absent
- Mayor Belson noted an email from the Town of Yates regarding hiring a new code enforcement officer for 16 hours at the Town of Yates and 4 hours at the Village of Lyndonville at \$25.00 per hour. Trustee Holland asked about that the Village of Lyndonville do interviewing. Mayor Belson will look into interviewing. Resident Carla Woodworth asked if the Village would have to start all over paying for training again that was just paid for for the current Code Enforcement Officer. Mayor Belson noted training would be paid for as we can't seem to keep a Code Enforcement Officer.

Report – Police Dept

- Nothing to report at this time.

Report – Fire Chief Heideman

- Report – 174 Calls for 2022; 15 Calls for September (6 – EMS Town, 5 – EMS Village, 2 – Wire down Town, 1 – Lift assist Village, 1 – Lift assist town)
- Chief Heideman/President Hydock – presented the Board with a quote to have the led sign repaired at the Fire Hall. The estimated cost is not to exceed \$4,500.00; a new sign would start at approximately \$10,000. The Board discussed using funds from the NYCLASS account; Attorney Bogan noted the sign is equipment. Trustee Stinson inquired if a warranty would be included as well, President Hydock noted he was certain a warranty is included and will obtain. LFD sign needs replacement parts, not to exceed \$4,500.00 out of NYCLASS for sign. DW, AH – TS asked for warranty.

RESOLUTION NO 2022-99

REPAIR OF LED SIGN AT THE LYNDONVILLE FIRE HALL AND TO USE NYCLASS FUNDS TO PAY FOR IT

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to approve the repair of the led sign at the Lyndonville Fire Hall not to exceed \$4,500.00 and to use funds from the NYCLASS account to cover the cost.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

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- President Hydock thanked the Mayor, Village Board and Clerk-Treasurer Woodworth for the support for moving forward with the joint fire district.

Report – Attorney Bogan

- Attorney Bogan noted a letter from New York Rural Water Association regarding the New York PFAS Cost Recovery Program. Attorney Bogan advised that the Village register to authorize Napoli Shkolnik PLLC to handle any PFAS litigation.

RESOLUTION NO 2022-100

REGISTER WITH NAPOLI SHKOLNIK PLLC TO HANDLE PFAS LITIGATION

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to authorize the Village to register with Napoli Shkolink PLLC to handle any PFAS Litigation.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth provided the Board with the budget to actual report for September 2022.
- Vouchers – Abstract A4-1 – A5 #16520 & #16585 to be paid for 2022-2023

General	\$ 53,857.39
Water	\$ 5,989.06
Sewer	<u>\$ 17,218.96</u>
Grand Total	\$ 77,065.41

RESOLUTION NO 2022-101

VOUCHERS TO BE PAID FOR ABSTRACTS A4-1 – A5

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to have Clerk-Treasurer Woodworth pay Abstracts A4-1 – A5 #16520 – #16585.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth informed the Board that the mixer in the Water Tower stopped working last month. Superintendent Woodworth noted the mixer was installed in 2015 and is crucial for mixing the water to prevent freezing. Superintendent Woodworth presented the Board with a quote of \$10,754.00 to replace the mixer.

RESOLUTION NO 2022-102

REPLACEMENT OF THE MIXER IN THE WATER TOWER

ON MOTION of Trustee Stinson, seconded by Trustee Holland, to approve the replacement of the mixer in the Water Tower not to exceed \$11,000.00.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted a violation received for non-compliance on water going into the creek at the Waste Water Treatment Plant. Superintendent Woodworth presented the Board with a quote of \$3,584.00 to make the necessary updates.

RESOLUTION NO 2022-103

WASTE WATER TREATMENT PLANT – COMPLIANCE UPGRADE

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to approve the necessary upgrades to the Waste Water Treatment Plant to be compliant with the water into the creek not to exceed \$3,800.00.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth presented the Board with a quote to replace the back door and upgrade the front door to handicap accessible at the Village Hall of \$5,327.59.

RESOLUTION NO 2022-104

REPLACEMENT OF DOORS AND HANDICAP ACCESSIBLE AT THE VILLAGE HALL

ON MOTION of Trustee Woodward Jr., seconded by Trustee Stinson, to approve the replacement of the back door and handicap accessible front door at the Village Hall not to exceed \$5,400.00.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth presented the Board with a quote to replace the door on the low lift station on Miller Drive of \$4,100.00. The Board discussed and will table until the November meeting.

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- Superintendent Woodworth noted he and Assistant Superintendent Freeman conducted interviews for the Public Works Maintenance Worker position. Superintendent Woodworth recommended hiring Noah Poler for a 6-month probation period starting October 10, 2022 pending passing all pre-employment requirements.

RESOLUTION NO 2022-105

PUBLIC WORKS MAINTENANCE WORKER HIRE – NOAH POLER

ON MOTION of Trustee Holland, seconded by Trustee Woodward Jr., to approve the hire of Noah Poler to the Public Works Maintenance Worker position for a 6-month probationary period starting October 10, 2022 pending passing all the pre-employment requirements.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted a violation from the Orleans County Health Department from 2021 for not collecting a required sample and that the violation has been rectified.

Report – Trustee Kenyon

- Nothing - Absent

Report – Trustee Woodward Jr.

- Nothing

Report – Trustee Stinson

- Nothing

Report – Trustee Holland

- Nothing

Report – Mayor Belson

- Nothing

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- Website – Clerk-Treasurer Woodworth presented the Board with a quote of \$2,699.88 for C&H PC to update the Village website.

RESOLUTION NO 2022-106

VILLAGE WEBSITE UPDATE – C&H PC

ON MOTION of Trustee Woodward Jr., seconded by Trustee Stinson, to authorize C&H PC to update the Village website not to exceed \$2,700.00.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Department of Public Works Truck – Superintendent Woodworth asked the Board for approval to put out for bid through the Office of General Services for a pickup truck.

RESOLUTION NO 2022-107

PICKUP TRUCK BID

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to authorize putting out to bid for a pickup truck for the Department of Public Works with the Office of General Services.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Halloween Trick-or-Treating Hours – Annual Trick-or-Treating hours of 6:00pm to 8:00pm.

RESOLUTION NO 2022-108

TRICK-OR-TREATING HOURS

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to set the 2022 Halloween Trick-or-Treating hours to be from 6:00pm to 8:00pm on October 31, 2022.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Park – Trustee Holland noted the Department of Public Works has created a new park like area on the lake front by the Water Treatment Plant. Superintendent Woodworth noted an individual would like to donate a sign naming the park as Sunset Park.

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RESOLUTION NO 2022-109
ESTABLISHING SUNSET PARK

ON MOTION of Trustee Holland, seconded by Trustee Stinson , to establish the lake front property at the Water Treatment Plant as Sunset Park.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Holland, seconded by Trustee Woodward Jr., to adjourn the meeting at 6:41PM.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer