

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 6, 2017 at the Village Hall. Meeting opened at 6:00 p.m.

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Andrew Cousins
Anne Marie Holland
Mary Kage
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Dan Wolfe
Attorney Katherine Bogan
Fire Chief Ben Bane
Public: Carla Woodworth & Darren Wilson

APPROVAL OF THE MINUTES

ON MOTION of Trustee Holland seconded by Trustee Woodward Jr., to accept the minutes of the October 2, 2017 Regular meeting.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

USE OF FACILITIES

- Fire Hall - Gary Wakefield is requesting use of the Fire Hall for a birthday party on November 25, 2017 from 10:00am to 4:00pm.

RESOLUTION NO 2017-94

USE OF FACILITIES – GARY WAKEFIELD

ON MOTION of Trustee Cousins, seconded by Trustee Kage to approve the use of facilities for the Gary Wakefield as requested.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Report – Code Enforcement

- Code Enforcement Wolfe noted he's working two (2) hours a week, one hour by email/phone and in the office Monday mornings from 7:00am - 8:00am.
- 82 West Avenue - Code Enforcement Wolfe noted he's placard 82 West Avenue and sent a letter to the owner allowing 30 days to provide engineered plans for repair and to obtain a building permit otherwise to obtain a demolition permit.
- 6 Garland - Code Enforcement Wolfe has been contacted by the owners and will be sending in a contractor with engineers plans for repair from the fire damage.
- Complaint about chickens on Garland Street has been resolved.
- Complaint about yard sales on North Main Street, Code Enforcement Wolfe explained the Village Zoning allows for three (3) "yard sales" in a calendar year and each may be three (3) days in duration. Code Enforcement Wolfe did send a letter to the owners on North Main Street and the yard sales have stopped at this time.
- Complaint about falling gutter on South Main Street, Code Enforcement Wolfe sent a letter to Jonathan Daniels regarding the gutter falling off the old PennySaver building. The certified letter was returned unclaimed. Code Enforcement Wolfe suggested the Village DPW make the necessary repair to secure the gutter and bill Mr. Daniels for the repairs.

Report – Fire Chief Bane

- Report - 205 Calls for 2017; 19 Calls for October (6 - EMS Village, 4 - EMS Town, 4 - C/O Alarm Village , 2 - MVA Town and 3 - Wires Down Town)
- Chief Bane noted the new tires have been put on Lyn # 31.

Report – Attorney Bogan

- IRS Notice - Attorney Bogan noted she reviewed the late filing notice Clerk-Treasurer Woodworth received relative to the lease M&T Bank secured. Attorney Bogan advised the Clerk-Treasurer Woodworth have M&T Bank address since they filed on behalf of the Village.
- NYEIA - Attorney Bogan reviewed the New York Electrical Inspection Agency letter asking for permission to do electrical inspections on RGE, NYSEG and National Grid at the Village of Lyndonville. Attorney Bogan advised to execute the agreement.

RESOLUTION NO 2017-95

AUTHORIZE MAYOR BELSON TO EXECUTE THE NYEIA ELECTRICAL INSPECTION REQUEST

ON MOTION of Trustee Cousins, seconded by Trustee Woodward Jr. to authorize Mayor Belson to execute the electrical inspection permission request form.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- IT Policy - Attorney Bogan presented an update to the Village IT Policy. The Board discussed some changes they would like to see and decided to table the IT Policy for further review.

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 6, 2017 at the Village Hall. Meeting opened at 6:00 p.m.

Report – Clerk-Treasurer Woodworth

- Police Report - Confirmed everyone received Officer Larkin's police report.
- Thank you letter from School for summer recreation.
- Logics - Dashboard's are setup for Board, Superintendent Woodworth and Chief Bane. Clerk-Treasurer Woodworth will give everyone training on how to use.
- Vouchers – Abstract A5-1 and Abstracts 6 #11900 - 11978 to be paid

General	\$	25,700.87
Water	\$	7,597.18
Sewer	\$	<u>4,084.36</u>
Grand Total	\$	37,382.41

RESOLUTION NO 2017-96

VOUCHERS TO BE PAID FOR ABSTRACT A5-1 AND ABSTRACT A6

ON MOTION of Trustee Cousins seconded by Trustee Kage to have Clerk-Treasurer Woodworth pay Abstract A4-1 and Abstracts A5 #11900 - #11978.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth will be paving the whole on North Main Street on Wednesday.
- Leaf pickup has started.
- Superintendent Woodworth noted the DPW is getting ready for winter.

Report – Trustee Kage

- Nothing

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. inquired if we answered all the questions the Sport Boosters had for the flags they'd like to order. Superintendent Woodworth and Clerk-Treasurer Woodworth confirmed all questions have been answered.

Report – Trustee Cousins

- Trustee Cousins inquired on the status of Darren Wilson's presentation of a tax abatement for mixed use property on Main Street. Attorney Bogan will research with the Direct of Orleans County Real Property Dawn Allen and the Town of Yates Assessor Trisha Laszewski. It was noted that such abatement won't be any good unless the Village is willing to change the current Zoning for the Central Business District.

Report – Trustee Holland

- Nothing

Report – Mayor Belson

- Law Enforcement Study - November 21, 2017 at 7:00pm at Lyndonville High School
- Water Rates - Mayor Belson noted he received a proposal from Chatfield Engineer's PC to increase water rates. Mayor Belson proposed Trustee Woodward Jr., Trustee Cousins, Superintendent Woodworth and himself to form a Water Rate Committee and to schedule a workshop for November 30, 2017 at 11:00am at the Village Hall to review the current water rates for residents and the Town of Yates.

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- March 2018 Election - Vacancy - Village Trustee for the term of one year

RESOLUTION NO 2017-97

MARCH 2018 ELECTION - VACANCY - VILLAGE TRUSTEE FOR THE TERM OF ONE YEAR

ON MOTION of Trustee Kage seconded by Trustee Woodward Jr. to authorize Clerk-Treasurer Woodworth to advertise the Village Election on March 20, 2018 for the vacancy for Village Trustee for the term of one year.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Grant Application for the 2017 New York Main Street Technical Assistance Grant -

RESOLUTION NO 2017-98

RESOLUTION TO SUBMIT A 2017 NEW YORK MAIN STREET TECHNICAL ASSISTANCE GRANT APPLICATION

WHEREAS, the New York State Office of Community Renewal (NYSOCR) is offering New York Main Street Technical Assistance Grants of up to \$20,000; and

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 6, 2017 at the Village Hall. Meeting opened at 6:00 p.m.

WHEREAS, the Village of Lyndonville is eligible to apply for New York Main Street grants; and

WHEREAS, the Village would like to hire a design professional to prepare renderings and cost estimates for downtown building upgrades to prepare for a future New York Main Street building renovation grant; and

WHEREAS, a minimum of 5% of the project cost must be provided as a cash match; and

WHEREAS, the New York Main Street Technical Assistance grant program is a reimbursement program;

NOW THEREFORE, LET IT BE RESOLVED, that the Village of Lyndonville does hereby enthusiastically support submission of a 2017 New York Main Street Technical Assistance grant application of up to \$20,000 in grant funding; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby commits to providing the local share of project costs as a cash match; and

BE IT FURTHER RESOLVED, that the Village understands that this is a reimbursement grant program.

ON MOTION of Trustee Holland seconded by Trustee Cousins to submit a 2017 New York Main Street Technical Assistance Grant Application.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Paid Family Leave Act - The Board discussed the new Paid Family Leave Act instituted by the State of New York, which allows public employers to opt-out of.

RESOLUTION NO 2017-99

OPT-OUT OF PAID FAMILY LEAVE BENEFITS

WHEREAS, the Village of Lyndonville is permitted, but not required, to offer family leave benefits to its employees, now, therefore, be it

RESOLVED, that the Village will not offer said benefits. The Village Clerk shall give notice of this determination to all employees and the Worker's Compensation Board prior to December 1, 2018.

ON MOTION of Trustee Kage seconded by Trustee Cousins that Village of Lyndonville will opt-out of paid family leave benefits and to approve Clerk-Treasurer Woodworth to notify employee's and the Workers Compensation Board prior to December 1, 2018.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Fixed Assets - Clerk-Treasurer Woodworth present the Board with a proposal to obtain fixed assets through Logics Solutions. The Village currently is using Industrial Appraisal and paying approximately \$750.00 a year, Logics has quoted \$240.00 for the year starting with the June 2018 fiscal year.

RESOLUTION NO 2017-100

PURCHASE OF FIXED ASSETS PLATFORM FROM LOGICS

ON MOTION of Trustee Woodward Jr. seconded by Trustee Cousins to approve the purchase of fixed assets software from Logics and for Clerk-Treasurer Woodworth to sign the quote.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Planning Board Members Stephen Grabowski and Patrick McKenna - Clerk-Treasurer Woodworth informed the Board that neither member has completed their required annual four (4) hours of training.

RESOLUTION NO 2017-101

TRAINING FOR PLANNING BOARD MEMBER STEPHEN GRABOWSKI AND PATRICK MCKENNA

ON MOTION of Trustee Kage seconded by Trustee Woodward Jr. to approve a onetime 30 day extension until December 6, 2017 for Planning Board Member Stephen Grabowski and Patrick McKenna to complete the required annual four (4) hours of training.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Holland, seconded by Trustee Woodward Jr., to adjourn the meeting at 6:39 pm.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer