

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 7, 2022 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Anne Marie Holland
Kimberly Kenyon
Darren Wilson
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Jason Raduns
Attorney Katherine Bogan
Fire Chief Michael Heideman
Public – Present:

APPROVAL OF THE MINUTES

ON MOTION of Trustee Wilson seconded by Trustee Kenyon, to accept the minutes of the January 3, 2022 regular meeting.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Village Hall – Lyndonville Area Foundation requested use of the Village Hall on January 25, 2022.

Report – Code Enforcement Raduns

- Code Enforcement Raduns noted he’s up to date on things and things are going well.

Report – Officer Larkin

- No report was provided at this time.
- Mayor Belson noted he spoke with Officer Larkin today and he’ll be back on duty soon.

Report – Fire Chief Heideman

- Report – 23 Calls for 2022; 23 Calls for January (7 – EMS Town, 9 – EMS Village, 2 – MVA Town, 1 – Mutual Aid tanker to Barker, 1 – Dryer fire Town, 1 – Roof collapse Town, 1 – Fuel tank leak Town and 1 – Mutual Aid pumper to Ridgeway)
- No longer have a FAST Team due to lack of members.

Report – Attorney Bogan

- Attorney Bogan noted she’s expecting New York State to come out with a new mask mandate update tomorrow.

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth presented the Board with a letter from LaBella Associates requesting budget amendments as follow:
 - Current Budget
 - Downtown Anchor Renovation \$490,000.00
 - Administration \$10,000.00
 - Soft Costs \$0.00
 - Proposed New Budget
 - Downtown Anchor Renovation \$467,500.00
 - Administration \$17,500.00
 - Soft Costs \$15,000.00

Trustee Wilson inquired if this project was actually going to happen. Code Enforcement Raduns noted he spoke with Mr. Smith last week and Mr. Smith has a plan for the project to be finished in three phases, with the project being complete by winter. Code Enforcement Raduns noted Mr. Smith is going through the process now to obtain insurance that’s required for him to get his building permits. Code Enforcement Raduns noted Mr. Smith will be in town later in the month and Code Enforcement Raduns will be doing a walk-through of the buildings. Clerk-Treasurer Woodworth noted the grant was extended to September of 2022 and during the first reimbursement submission the \$10,000.00 that the Village has fronted will be included in that.

RESOLUTION NO 2022-9

BUDGET AMENDMENTS - NYMS2019 SHARS ID #20190270

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to authorized Mayor Belson to sign the budget amendment letter from LaBella Associates with new proposed budget of renovations of \$467,500.00, administration of \$17,500.00 and soft costs of \$15,000.00

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Board with a letter from LaBella Associates requesting an additional \$7,500.00 in grant administration fees pending the approval from New York State Homes and Community Renewal.

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 7, 2022 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM

RESOLUTION NO 2022-10

GRANT ADMINISTRATION FEES INCREASE OF \$7,500.00

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to authorized Mayor Belson to sign the proposed grant administration fees increase of \$7,500.00 pending the approval from the New York State Homes and Community Renewal.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Board with the letter from the Bonadio & Co., LLP regarding the accounting standards required for implementing GASB 87 leases and engagement letter.

RESOLUTION NO 2022-11

BONADIO & CO., LLP – ENGAGEMENT LETTER

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to authorized Mayor Belson to sign the engagement letter from Bonadio &CO., LLP.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Board with the Contract for Shared Highway Services, Agreement for Unleaded Gasoline and Agreement for Diesel Fuel all with Lyndonville Central School. Clerk-Treasurer Woodworth noted there is no change in the agreements they are just due to expire at the end of February 2022.

RESOLUTION NO 2022-12

CONTRACT FOR SHARED HIGHWAY SERVICES, AGREEMENT FOR UNLEADED GASOLINE AND AGREEMENT FOR DIESEL FUEL WITH LYNDONVILLE CENTRAL SCHOOL

ON MOTION of Trustee Wilson, seconded by Trustee Woodward Jr., to authorized Mayor Belson to sign the agreements as presented.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Board with the budget to actual report as of January 31, 2022.
- Clerk-Treasurer Woodworth presented the Board with a letter of retirement from John and Barb Champlin the owners of the E-Z Shop. Clerk-Treasurer Woodworth noted the E-Z Shop will become a Crosby’s gas station. Mayor Belson noted he stopped down and spoke with Barb and John and thanked them for their service to community. Code Enforcement Raduns noted Crosby’s will be obtaining a building permit to renovate the interior of the building adding an ADA public bathroom.
- Clerk-Treasurer Woodworth presented the Board with a letter of retirement from Dan Wolfe effective December 31, 2021

RESOLUTION NO 2022-13

LETTER OF RETIREMENT – DANIEL WOLFE

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to accept Dan Wolfe’s letter of retirement effective December 31, 2021.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Department Heads with a request for the 2022-2023 budget estimates and provided the Board with the budget dates calendar.
- Vouchers – Abstract A8-1 – A9 #15863 - #15930 to be paid for 2021-2022

General	\$ 25,253.89
Water	\$ 9,007.28
Sewer	\$ 15,989.10
Grand Total	\$ 52,150.37

RESOLUTION NO 2022-14

VOUCHERS TO BE PAID FOR ABSTRACTS A8-1 – A9

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to have Clerk-Treasurer Woodworth pay Abstracts A8-1 – A9 # 15863 – #15930.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth noted he spoke with John Paul Schepp from the MRB Group regarding the Wastewater Treatment Plant Disinfection project, Superintendent Woodworth is allowed to be the onsite inspector which will help cut back on the inspector costs. Superintendent Woodworth noted Mr. Schepp informed him that Municipal Solutions is applying for an additional grant for the project so until that is determined they can’t put the project out to bid yet. Superintendent Woodworth if the additional grant is granted it should cover the remainder construction cost and possibly all of the engineer’s fees.
- Mayor Belson thanked the DPW for the snow removal this time. He noted he didn’t get any phone calls, bit by a dog or a tetanus shot this time. Superintendent Woodworth noted they had a couple of tractors brake down during the first snow storm.

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 7, 2022 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM

Report – Trustee Kenyon

- Trustee Kenyon thanked the DPW for the great job on the snow removal.

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. noted he will be looking to schedule the Public Safety Committee meeting the week of February 21, 2022.
- Trustee Woodward Jr. noted he's spoke to Mayor Belson and they are going to setup a subcommittee to see if it's worth it or not worth going to a Fire District. Trustee Wilson noted that most of the communities have been going to a Fire District and wondered why. Trustee Woodward Jr. noted he's not sure why but they are going to look into it as well. Trustee Woodward Jr. noted Albion did a study to see if it was worth it and it cost \$70,000.00 just for the study. Trustee Woodward Jr. noted it will be a joint effort by the Fire Department, the Village and Town.
- Trustee Woodward Jr. noted there's an EMS Task Force meeting on February 16, 2022. Mayor Belson noted he will fill in when Trustee Woodward Jr. is unable to attend. Trustee Wilson noted he will be dialing in by zoom to listen in.

Report – Trustee Holland

- Trustee Holland noted at the Workshop it was stated the EMS meeting is at 7:00pm.
- Trustee Holland thanked the DPW for the snow removal and the Lyndonville Fire Department for everything they do.

Report – Trustee Wilson

- Trustee Wilson inquired if Robert Smith is current on his payments. Clerk-Treasurer Woodworth noted yes he is.

Report – Mayor Belson

- Nothing

OLD BUSINESS:

- Water Rate Agreement – Mayor Belson requested this be removed since it's been on the agenda for 4 years.

NEW BUSINESS:

- Orleans County Sheriff Department – Mayor Belson noted Sheriff Bourke donated a 2013 Chevy Tahoe to the Village of Lyndonville Police Department.

RESOLUTION NO 2022-15

ACCEPTANCE OF THE ORLEANS COUNTY SHERIFF DEPARTMENT DONATION OF A 2013 CHEVY TAHOE

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to accept the donation of a 2013 Chevy Tahoe from the Orleans County Sheriff Department to the Village of Lyndonville Police Department, with thanks.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Lyndonville Central School – Transfer of credit on water/sewer accounts – Mayor Belson presented the Board with a request from Joe DiPassio Financial Administrator from Lyndonville Central School requesting to one time transfer of \$235.00 from account 2021900.00 98 and credit \$55.00 to account 2022100.00 98 and \$180.00 to account 2021850.00 98.

RESOLUTION NO 2022-16

WATER/SEWER TRANSFER OF CREDITS – ONE TIME – LYNDONVILLE CENTRAL SCHOOL

ON MOTION of Trustee Kenyon, seconded by Trustee Holland, to authorize Clerk-Treasurer Woodworth to one time only transfer \$235.00 from account 2021900.00 98 and credit \$55.00 to account 2022100.00 98 and \$180.00 to account 2021850.00 98.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Use of the Fire Hall – Mayor Belson noted there's concerns on use of the Fire Hall and asked Chief Heideman to let the Village know what the Fire Department would like to propose as the new policy.

ON MOTION of Trustee Wilson, seconded by Trustee Holland, to adjourn the meeting at 6:22PM.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth

Clerk-Treasurer