

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, March 2, 2020 at the Village Hall.
Meeting opened at 6:00 PM**

PRESENT:	Mayor:	John Belson
	Deputy Mayor:	Danny Woodward Jr. - Absent
	Trustees:	Andrew Cousins - Absent
		Kimberly Kenyon
		Darren Wilson
	Clerk-Treasurer	Teri Woodworth
	Supt. of Public Works	Terry M. Woodworth
	Code Enforcement Officer	Dan Wolfe - Absent
	Attorney	Katherine Bogan - Absent
	Fire Chief	Ben Bane
	Public:	John Paul Schepp, Carla Woodworth and Melanie Oliver

APPROVAL OF THE MINUTES

ON MOTION of Trustee Wilson seconded by Trustee Kenyon, to accept the minutes of the February 3, 2020 regular meeting.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- MRB Group – Senior Project Manager John Paul Schepp presented the Board with an update on the Village’s active engineering projects:
 - Waste Water Treatment Plant Disinfection – Senior Project Manager Schepp noted project needs to be completed by 2023 and that we may need to get a couple more samples. He advised that with current sampling results the UV treatment will work and is going to be the cheaper option. Trustee Wilson inquired about annual operating costs. Senior Project Manager Schepp noted that information was within MRB Group’s report to the State. Superintendent Woodworth will get that to Trustee Wilson. Sewer Use Law – Senior Project Manager Schepp noted the updated draft of the Village’s Sewer Use Law should be ready this week regarding: pre-treatment, sewer charges/rates, update construction standards. The Board asked Clerk-Treasurer Woodworth to contact Jeff Smith from Municipal Solutions for financial advisement for the project. Senior Project Manager Schepp noted Dupont wanted to know where the Village is at with their proposal; they have been informed we’re working on sewer use law. Dupont is going to do some testing on their side to be sure it will comply with the UV disinfection.
 - Dam – Senior Project Manager Schepp advised in the spring they will drill down in the toe of the wall and install some underdrains.

USE OF FACILITIES

- Village Hall – Lyndonville Youth Baseball/Softball League requested use of the Village Hall on February 24, 2020 from 7:00pm to 8:30pm for a meeting.
- Village Hall – Kendall-Yates-Carlton-Lyndonville Waterfront Advisory Committee is requesting use of the Village Hall on March 16, 2020 from 6:30pm to 9:00pm for a meeting.
- Lake Avenue Ball Fields – Lyndonville Youth Baseball/Softball League is requesting use of the Lake Avenue Ball Fields from 9:00am to 8:30pm from March 15, 2020 to July 1, 2020 for games and practices.
- Fire Hall – TJ Heideman is requesting use of the Fire Hall on March 15, 2020 from to for a
- Fire Hall – Nicole Kistner is requesting use of the Fire Hall on April 18, 2020 from 10:00am to 4:00pm for a birthday party.

RESOLUTION NO 2020-23

USE OF FACILITIES – LYNDONVILLE YOUTH BASEBALL/SOFTBALL LEAGUE, KENDALL-YATES-CARLTON-LYNDONVILLE WATERFRONT ADVISORY COMMITTEE, TJ HEIDEMAN & NICOLE KISTNER

ON MOTION of Trustee Kenyon, seconded by Trustee Wilson, to approve the use of facilities as requested by Lyndonville Youth Baseball/Softball League pending a game/practice schedule and insurance is provided prior to the use and for the Kendall-Yates-Carlton-Lyndonville Waterfront Advisory Committee, TJ Heideman and Nicole Kistner.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

Report – Fire Chief Bane

- Report – 38 Calls for 2020; 12 Calls for February (3 – EMS Town, 2 – EMS Village, 1 – Structure Fire Town, 2 – Lift Assist Town, 2 – FAST Team Medina, 1 – FAST Team Shelby and 1 – Fire Alarm Village)
- Superintendent Woodworth informed Chief Bane that the floors were going to be buffed at the Fire Hall next week, Chief Bane asked if it could wait until after Wednesday.
- Trustee Wilson asked if Trustee Woodward Jr. informed Chief Bane to submit a request to the Lyndonville Area Foundation to help with the cost of the needed airpaks. Chief Bane will submit a request to the Lyndonville Area Foundation.
- Mayor Belson noted the Public Safety Committee meeting will be Thursday March 5, 2020 at 6:00pm at the Fire Hall.

Report – Code Enforcement Wolfe

- Mayor Belson confirmed everyone received Code Enforcement Wolfe’s Report.

Report – Mayor Belson

- Mayor Belson confirmed everyone received Officer Larkin’s police report.

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Report – Attorney Bogan

- Nothing - Absent
- Mayor Belson noted Attorney Bogan’s father, Nick Kersch passed away; he will be greatly missed.

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth informed the Board she recently completed a mandatory NYCOM Village Elections training; upon completing said training has written a Village Elections Policy, Procedures and Standards of Conduct for the Village that has been discussed/reviewed with NYCOM and is on file in the Clerk’s office.
- Clerk-Treasurer Woodworth asked Mayor Belson to verify and sign off that his information is correct on the sample ballot for the March 18, 2020 General Election. Clerk-Treasurer Woodworth noted Trustee Woodward Jr. verified his information earlier today.
- Clerk-Treasurer Woodworth asked for approval to make the following Budget Transfers:

Budget Transfers - March 2020			
Account Number	Account Name	Increase	Decrease
A0-3410-491	Fire Truck Maintenance	\$1,897.62	
A0-3410-493	Fire Truck Maintenance Pump Maintenance		\$1,897.62
F0-8310-004	Water Admin Contractual	\$3,567.64	
F0-8330-004	Water Purification Contractual		\$3,567.64
G0-8130-004	Sewage Treatment & Disposal Contractual	\$2,655.63	
G0-8120-004	Sewage Collecting System Contractual		\$2,639.30
G0-8120-002	Sewage Collecting System Equipment		\$16.33

RESOLUTION NO 2020-24
BUDGET TRANSFERS

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to approve Clerk-Treasurer Woodworth to make the budget transfers as presented.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked the Board to schedule a special meeting for 2:00pm on March 30, 2020 for the presentation of the tentative budget and the scheduling of the public hearing for said tentative budget. Clerk-Treasurer Woodworth asked Mayor Belson if he would have his budget submitted by March 3, 2020. Mayor Belson noted yes he would.
- Vouchers – Abstract A9-1, A9-2 & A10# 14077 – 14138 to be paid

General	\$ 11,638.13
Water	\$ 41,270.60
Sewer	\$ 5,820.60
Capital Fund – Dam	<u>\$ 0.00</u>
Grand Total	\$ 58,729.33

RESOLUTION NO 2020-25
VOUCHERS TO BE PAID FOR ABSTRACT A9-1 & A10

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to have Clerk-Treasurer Woodworth pay Abstract A9-1, A9-2 & A10 # 14077 - 14138.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Waste Water Treatment Plant – Superintendent Woodworth informed the Board that a variable speed drive has been sent out for repairs as it stopped working. Superintendent Woodworth mentioned the repair company quoted \$2,000.00 to repair it and now is saying \$4,000.00 that we gave them the wrong part number. Superintendent Woodworth asked the Board for approval not to exceed \$4,200.00 to purchase a new drive and use the old drive for parts.

RESOLUTION NO 2020-26
AUTHORIZATION TO PURCHASE A NEW VARIABLE SPEED DRIVE NOT TO EXCEED \$4,200.00

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to authorize Superintendent Woodworth to purchase a new variable speed drive for the Waste Water Treatment Plant not to exceed \$4,200.00.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Veterans Park – Superintendent Woodworth presented the Board with some drawings Steve Goodrich dropped off for a proposed monument to honor the medal of honor recipients. Superintendent Woodworth will work with Trustee Wilson to meet with Steve Goodrich to discuss the plans further.

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Report – Trustee Kenyon

- Nothing

Report – Trustee Woodward Jr.

- Nothing - Absent

Report – Trustee Wilson

- Nothing

Report – Trustee Cousins

- Nothing - Absent

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- NYMS Grant – Grant Administrator Bids – Clerk-Treasurer Woodworth noted due to only receiving one bid the New York State Homes & Community Renewal have advised not to aware a grant administrator at this time, they need to do some further research prior to awarding.

NYMS Grant – Grant Administrator Bids	
Business Name	Bid Amount
A. Anthony Corp	Return to Sender – Unable to forward
Belvar & Associates Inc	Return to Sender – Unable to forward
Carlson Associates	Return to Sender – Unable to forward
Development Planning Services Inc.	Return to Sender – Unable to forward
LaBella Associates	\$10,000.00
LaBerge Engineering & Consulting Group Ltd.	No response
Laird Industries	Return to Sender – Unable to forward
Lucy Curley & Co.	Return to Sender – Unable to forward
ONAC Inc.	No response
Singleton Construction Consultants, Inc.	No response
Stuart I. Brown Associates Inc.	No response
Thoma Development Consultants	No response

- Clerk-Treasurer Woodworth presented the Board with a doctor’s release for Pamela Durow to return to full duty and asked the Board for approval to clear him for full duty at the Fire Department.

RESOLUTION NO 2020-27

RETURN TO FULL DUTY – PAMELA DUROW

ON MOTION of Trustee Kenyon, seconded by Trustee Wilson, to approve Pamela Durow to return to full duty at the Fire Department per the doctor’s release.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Orleans County Hazard Mitigation Plan Update – Mayor Belson presented the Board with a letter from Planner Thomas Lampo with regards to authorization and letter of intent to participate for the Village of Lyndonville. Mayor Belson signed the letter naming Danny Woodward Jr. as the point of contact, John Belson as the alternate and Daniel Wolfe as the floodplain administrator.
- NYCOM – Letter Opposing Proposed Small Cells Siting Mandate – Mayor Belson presented the Board with a letter and Article VII, Part BB from NYCOM asking for support in opposing proposed small cells siting mandate.

RESOLUTION NO 2020-28

OPPOSING PROPOSED SMALL CELLS SITING MANDATE

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to authorize Mayor Belson to sign the letter opposing proposed small cells siting mandate.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Mayor Belson noted there’s a new cell tower going up near 18 and County Line Road, it went to County Planning Board last week.

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to adjourn the meeting at 6:42PM.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer