

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, April 6, 2020 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM

PRESENT: Mayor: John Belson
 Deputy Mayor: Danny Woodward Jr.
 Trustees: Andrew Cousins
 Kimberly Kenyon
 Darren Wilson
 Clerk-Treasurer Teri Woodworth
 Supt. of Public Works Terry M. Woodworth
 Code Enforcement Officer Dan Wolfe - Absent
 Attorney Katherine Bogan – via Zoom
 Fire Chief Ben Bane - Absent
 Public – Dialed in to Zoom: Carla Woodworth, Melanie Oliver

Mayor Belson noted that the public can email the Village Clerk with any questions or concerns.

PRIVILEGE OF THE FLOOR

- Nothing

Report – Fire Chief Bane

- Report given by Clerk-Treasurer Woodworth – 52 Calls for 2020; 14 Calls for March (2 – EMS Town, 3 – EMS Village, 2 - Fire Alarm Town, 2 - Fire Alarm Village, 3 - MVA Town and 2 - Lift Assist Town). Trustee Wilson inquired about the fire alarm calls. Trustee Woodward Jr. informed the Board that a lot of them are at Lyndonville School.
- New Member - Melanie Oliver - Clerk-Treasurer Woodworth asked Board to approve Melanie Oliver as a member of the Lyndonville Fire Department.

RESOLUTION NO 2020-34

LYNDONVILLE FIRE DEPARTMENT - NEW MEMBER - MELANIE OLIVER

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to approve Melanie Oliver as a new member of the Lyndonville Fire Department.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Code Enforcement Wolfe

- Nothing - No report was provided.

Report – Attorney Bogan

- Attorney Bogan gave an update on the COVID-19 pandemic from the County’s perspective .

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin’s police report.
- Clerk-Treasurer Woodworth informed the Board of the Village's Fiscal Stress score of 5.0 and Environmental Stress of 6.7 for 2019. (2018 - Fiscal Stress 8.3 and Environmental Stress 13.3)
- Clerk-Treasurer Woodworth noted she's working on the updated water rate agreement with the Town of Yates per Jeff Smith from Municipal Solutions advisement.
- Clerk-Treasurer Woodworth noted she has updated Fire Protection Agreement for when the Public Safety Committee meets for review. Trustee Woodward Jr. noted he has been working with John Riggi from the Town of Yates on any changes to the agreement. Trustee Woodward Jr. mentioned they will be holding off on a meeting given the pandemic or will meet via zoom.
- Clerk-Treasurer Woodworth asked for approval to make the following Budget Transfer:

Budget Transfer - April 2020			
Account Number	Account Name	Increase	Decrease
A0-3410-405	Fire Fighters Cancer Benefit	\$1,507.00	
A0-3410-004	Fire Protection Contractual		\$1,507.00

RESOLUTION NO 2020-35

BUDGET TRANSFER

ON MOTION of Trustee Woodward Jr., seconded by Trustee Wilson, to approve Clerk-Treasurer Woodworth to make the budget transfer as presented.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A10-1 & A11 # 14144 – 14218 to be paid

General	\$ 16,477.41
Water	\$ 8,010.17
Sewer	\$ 8,523.72
Capital Fund – Dam	\$ 0.00
Grand Total	\$ 33,011.30

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RESOLUTION NO 2020-36

VOUCHERS TO BE PAID FOR ABSTRACT A10-1 & A11

ON MOTION of Trustee Cousins, seconded by Trustee Wilson, to have Clerk-Treasurer Woodworth pay Abstract A10-1 & A11 # 14144 - 14218.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Sewer Use Law – Superintendent Woodworth is reviewing and making changes to MRB Group’s proposed updated Sewer Use Law. Superintendent Woodworth noted the proposal has \$0.10 per gallon as a fee for industrial discharge, he asked the Board for approval to have MRB Group send that proposal to Chemours. He noted that the proposed sewer use law proposes fees being reviewed every 3 years. Superintendent Woodworth noted we still haven’t received results on Chemours discharge to know the effects on the upcoming UV treatment requirements.

RESOLUTION NO 2020-37

PROPOSAL – SEWER USE LAW

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to authorize MRB Group to propose \$0.10 per gallon on industrial discharge to Chemours.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Sidewalks - Superintendent Woodworth asked the Board for approval to put the 2020 sidewalk project out to bid.

RESOLUTION NO 2020-38

2020 SIDEWALK PROJECT OUT TO BID

ON MOTION of Trustee Cousins, seconded by Trustee Kenyon to approve putting the 2020 sidewalk project out for sealed bid with the bids due back by noon on May 4, 2020.

Vote: Ayes (); 0 Nays; 0 Abstain

- Chlorine Residual Monitor – Superintendent Woodworth presented the Board with a quote from DynaTech Control Solutions Inc. for \$5,085.00 and from Pure Measure, Inc. for \$5,940.00. He noted the current chlorine residual monitor is from 1996.

RESOLUTION NO 2020-39

PURCHASE OF CHLORINE RESIDUAL MONITOR NOT TO EXCEED \$5,200.00

ON MOTION of Trustee Wilson, seconded by Trustee Cousins, to authorize Superintendent Woodworth to purchase a chlorine residual monitor not to exceeding \$5,200.00.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- NYWARN – Superintendent Woodworth noted that NYWARN has informed all Water Treatment Plant owners that they have operators ready if needed due to the pandemic. Trustee Woodward Jr. inquired if COVID-19 was contracted by one of operators would we need to notify public. Superintendent Woodworth has plans in place to keep the DPW staff away from each other. Superintendent Woodworth will contact the Health Department for pandemic procedures on Water Treatment Plants.

Report – Trustee Kenyon

- Trustee Kenyon thanked the Bonadio Group, the Health Department and Tompkins for all the informational emails regarding the current pandemic.

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. inquired regarding a sexual harassment email he received. Trustee Wilson noted he received the same and it was a scam email.

Report – Trustee Cousins

- Nothing

Report – Trustee Wilson

- Trustee Wilson inquired if Superintendent Woodworth had been in contact with Robert Smith. Superintendent Woodworth noted he recently did a fire flow test and that he’s working with Mike Preston per Mr. Smith’s request. Superintendent Woodworth mentioned the Orleans County Health Department will need to review test results and plans and that there’s a \$150.00 fee. Superintendent Woodworth has received a price quote on materials, still working on a tapping quote. Superintendent Woodworth informed the Board Mr. Smith is looking for the Village to cover all the costs associated with the new water line for the Webber building.

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- Trustee Wilson informed the Board the Lyndonville Lions Club wants to give out sidewalk chalk to households in the next week or so and wonder if there would be any issues with that. Attorney Bogan advised the Lions Club would need to include a note about complying with the current social distancing guidelines while using the chalk.

APPROVAL OF THE MINUTES

ON MOTION of Trustee Wilson seconded by Trustee Kenyon, to accept the minutes of the March 2, 2020 regular meeting.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Mayor Belson

- Mayor Belson mentioned an email about across the street. Mayor Belson has spoken to Paul Chatfield from MRB Group. Mayor Belson noted Curley hasn't signed the right of way paperwork yet. Mayor Belson stated he's looking into if the Village has to pay to move the water and sewer lines.

OLD BUSINESS:

- NYMS Grant – Grant Administrator Bids – Clerk-Treasurer Woodworth noted she's still working on obtaining a second quote; therefore, nothing can be done at this time. She hopes to have the second quote by the April 15, 2020 special meeting. This was per the advisement of the New York State Homes & Community Renewal.

NEW BUSINESS:

- March 2020 Water/Sewer Bills – Clerk Treasurer Woodworth apologized to the Village's customers as she didn't notice the due date of Friday, April 10, 2020 was Good Friday, a holiday for the Village. Clerk-Treasurer Woodworth asked the Board to approve changing the due date to Monday, April 13, 2020 without penalty to the customer for her error as the bills have already been mailed.

RESOLUTION NO 2020-40

MARCH 2020 WATER/SEWER BILLS DUES DATE – CHANGED TO APRIL 13, 2020 WITHOUT PENALTY

ON MOTION of Trustee Kenyon, seconded by Trustee Cousins to approve changing the due date on the already mailed water/sewer bills to April 13, 2020 without penalty for all customers.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Mayor Belson asked the Board to approve waiving the 10% penalty for the March 2020 water/sewer bills given the current corona virus pandemic.

RESOLUTION NO 2020-41

WAIVING THE 10% PENALTY FOR THE MARCH 2020 WATER/SEWER BILLING – CORONA VIRUS

ON MOTION of Trustee Cousins, seconded by Trustee Wilson to approve waiving the 10% penalty for the March 2020 water/sewer bills due to the Corona Virus pandemic.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Medicare Part B Employee Reimbursement – Clerk Treasurer Woodworth asked if she was to reimburse Gary White for his Medicare Part B due to it now being withheld from his social security. Attorney Bogan advised if we were paying for it prior to him going onto social security then yes, we need to reimburse him. Clerk-Treasurer Woodworth asked if she was to reimburse Superintendent Woodworth for his spouses Medicare Part B starting in May. Attorney Bogan asked what the contract says for insurance for the Superintendent. Clerk-Treasurer Woodworth noted it says 100% for the Superintendent. Attorney Bogan advised if the contract currently says 100% paid for then that must continue. Attorney Bogan advised a paystub showing the Medicare Part B must be submitted to the Village for reimbursement.

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins, to adjourn the meeting at 6:44PM.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer