

**Year-End meeting of the Trustees, Village of Lyndonville was held on Monday, May 24, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 2:30 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr. - Absent  
Trustees: Anne Marie Holland  
Kimberly Kenyon  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan - Absent  
Fire Chief Ben Bane - Absent  
Public – Present: Paul Chatfield

**PRIVILEGE OF THE FLOOR**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk Treasurer Woodworth informed the Board that Governor Cuomo signed legislation prohibiting the relevy of utilities specifically water. Clerk-Treasurer Woodworth noted the water relevy will be put back onto the resident’s water/sewer bills and that sewer only was relevyed as it was not specifically named and allowed per NYCOM.
- Clerk-Treasurer Woodworth noted the NYS grant for the Dam repair is in the final approval process, hope to receive in the 2021-2022 in budget year.
- Clerk-Treasurer Woodworth noted a purchase order for the sidewalk project will be entered to encumber \$14,823.00 into the 2021-2022 budget year.
- Clerk-Treasurer Woodworth noted a purchase order for the turnout gear for the Lyndonville Fire Department will be entered to encumber \$16,000.00.
- Clerk-Treasurer Woodworth noted the contribution into the fire reserve account will be happening this week.
- Clerk-Treasurer Woodworth informed the Board that the New York State is looking to terminate the New York Main Street Grant due to delay in the project, been 18 months waiting for required documents: drawings, bid documents, proposed payment schedule and a construction schedule. Clerk-Treasurer Woodworth noted there’s and upcoming conference call with LaBella Associates, the New York State Grant department and Clerk-Treasurer Woodworth to discuss an extension. Trustee Holland and Mayor Belson inquired where the required documents were coming from. Clerk-Treasurer Woodworth noted it’s the property owner, Robert Smith’s responsibility. Clerk-Treasurer Woodworth noted if it’s terminated the Village can reapply. Trustee Wilson inquired who’s paying the \$10,000.00 for the grant writer LaBella Associates. Clerk-Treasurer Woodworth noted it’s been taken out of the 2021 budget and the Village will be reimbursed if the grant goes through, if the grant is terminated it will become and unbudgeted expense for the Village. Mayor Belson noted anyone from the Board is welcome to attend the conference call. Trustee Kenyon inquired when the deadline was to get the project completed. Clerk-Treasurer Woodworth noted the project is suppose to be complete by December 31, 2021. Trustee Holland inquired who was working on obtaining the required documents. Clerk-Treasurer Woodworth noted Ed Flynn from LaBella Associates is
- Vouchers – Abstract A12-1 # 15193 – 15245 to be paid

General	\$ 15,460.01
Water	\$ 5,753.84
Sewer	\$ 2,934.18
<b>Grand Total</b>	<b>\$ 24,148.03</b>

**RESOLUTION NO 2021-44**

**VOUCHERS TO BE PAID FOR ABSTRACTS A11-1 – A12**

**ON MOTION** of Trustee Wilson, seconded by Trustee Holland, to have Clerk-Treasurer Woodworth pay Abstracts A12-1 # 15193 – 15245.

Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked the Board for approval to pay any bills for the 2020-2021 fiscal year that come in before June 1, 2021.

**RESOLUTION NO 2021-45**

**AUTHORIZATION TO PAY BILLS FOR 2020-2021**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to authorize Clerk-Treasurer Woodworth to pay any bills for the 2020-2021 fiscal year that come in before June 1, 2021.

Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth informed the Board the DPW simplicity mower died and he would like to replace it with the same mower since the Village already has all the attachments. Superintendent Woodworth noted the quote of \$12,149.00 for a new mower through the Federal assistance program.

**RESOLUTION NO 2021-46**

**Year-End meeting of the Trustees, Village of Lyndonville was held on Monday, May 24, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 2:30 PM**

**PURCHASE OF A SIMPLICITY MOWER**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to authorize Superintendent Woodworth to purchase a new simplicity mower not to exceed \$12,500.00.

Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

- Superintendent Woodworth noted he met with Robert Smith regarding plumbing issues, has everything worked out.
- Superintendent Woodworth noted the sidewalk work is coming along on North Main Street. Superintendent Woodworth noted more sidewalks are being done than planned as they were in rough shape.
- Superintendent Woodworth noted the ISO testing is completed. He noted there was a water main break on West Avenue shortly after the testing was done.

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Woodward Jr.**

- Nothing - Absent

**Report – Trustee Holland**

- Trustee Holland inquired who would be in charge of doing some sort of permanent memorial in veteran’s park. Mayor Belson noted it was being worked on prior by Steve Goodrich and Superintendent Woodworth.
- Trustee Holland inquired if the courts are open to address the situation regarding the complaint received on Garland Street. Trustee Kenyon inquired if the property owners can be fined. Clerk-Treasurer Woodworth noted it all depends on what Code Enforcement is issuing the violation for, if it’s a local law that has a fine it would be up to the judge.

**Report – Trustee Wilson**

- Trustee Wilson reminded Superintendent Woodworth of the bounce spot on South Main Street. Superintendent Woodworth will look into it again.

**Report – Mayor Belson**

- Nothing

**OLD BUSINESS:**

- Use of Facilities – Rental/Cleaning fee for the Fire Hall

**NEW BUSINESS:**

- 30 North Main Street – three easements - two release and reconveyance of easements and an amendment of easement. Superintendent Woodworth explained the current easements allow the Village access to the sewer lift station. Due to the proposed change to the property the easements are being replaced with new ones allowing the Village access from another point.

**RESOLUTION NO 2021-47**

**AUTHORIZE MAYOR BELSON TO SIGN THE 30 NORTH MAIN STREET EASEMENTS**

**ON MOTION** of Trustee Holland, seconded by Trustee Wilson, to authorize Mayor Belson to execute the three new easements for 30 North Main Street.

Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

- Waste Water Treatment Plant Disinfection – Paul Chatfield, Senior Project Manager from MRB Group presented the Board with an update on the required disinfection at the Waste Water Treatment Plant. Senior Project Manger Chatfield informed the Board that it would be \$6,500.00 for MRB Group to update everything to apply for the WQIP grant. Senior Project Manager Chatfield noted the grant matching has changed, last year it was 10% match for the Village now it changed to 25%. Senior Project Manager Chatfield noted it’s a DEC mandate that the disinfection has to be done. Mayor Belson noted the Village can put a special line item on the sewer bills to charge the expense back to the residents. Senior Project Manager Chatfield noted the Board would need to authorize MRB Group to update the information and apply for the WQIP grant, a resolution in the future agreeing to pay the Village’s share and the Village’s sexual harassment policy.

**RESOLUTION NO 2021-48**

**AUTHORIZATION TO PROCEED WITH THE WQIP GRANT APPLICATION WITH MRB GROUP**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize MRB Group to proceed with the WQIP grant application, not to exceed \$6,500.00.

Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Kenyon, to accept the minutes of the May 3, 2021 regular meeting.

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Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Holland, seconded by Trustee Wilson, to adjourn the meeting at 2:59PM.

Vote: 4 Ayes (Belson, Holland, Kenyon, Wilson); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer