

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, May 4, 2020 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:05 PM

PRESENT: Mayor: John Belson - via Zoom
Deputy Mayor: Danny Woodward Jr. - via Zoom
Trustees: Andrew Cousins - Absent
Kimberly Kenyon - via Zoom
Darren Wilson - via Zoom
Clerk-Treasurer Teri Woodworth - via Zoom
Supt. of Public Works Terry M. Woodworth - via Zoom
Code Enforcement Officer Dan Wolfe - Absent
Attorney Katherine Bogan - via Zoom
Fire Chief Ben Bane - Absent
Public – Dialed in to Zoom:

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Nothing

Report – Fire Chief Bane

- Nothing – No report was provided. Trustee Woodward Jr. noted Chief Bane had another meeting and wasn't able to attend.

Report – Code Enforcement Wolfe

- Nothing - No report was provided.

Report – Attorney Bogan

- Attorney Bogan asked if the Village only received one bid for the Main Street Grant. Clerk-Treasurer Woodworth noted the Village received two bids, one from LaBella Associates for \$10,000.00 and one from Thoma Development Consultants for \$37,000.00.

APPROVAL OF THE MINUTES

ON MOTION of Trustee Woodward Jr. seconded by Trustee Kenyon, to accept the minutes of the March 30, 2020 special meeting, April 6, 2020 regular meeting and April 15, 2020 special meeting.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's police report.
- Clerk-Treasurer Woodworth informed the Board per Governor Cuomo's Executive Order 202.26 Village Elections have been rescheduled for September 15, 2020, more information to come from NYCOM.
- Vouchers – Abstract A11-1 & A12 # 14225 – 14276 to be paid

General	\$ 11,458.29
Water	\$ 5,008.05
Sewer	\$ 5,333.81
Capital Fund – Dam	\$ 0.00
Grand Total	\$ 21,800.15

RESOLUTION NO 2020-44

VOUCHERS TO BE PAID FOR ABSTRACT A11-1 & A12

ON MOTION of Trustee Kenyon, seconded by Trustee Woodward Jr., to have Clerk-Treasurer Woodworth pay Abstract A11-1 & A12 # 14225 - 14276.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Sewer Use Ordinance – Superintendent Woodworth mentioned he's been working with MRB Group on updating the Sewer Use Ordinance and should have it ready by the May 26, 2020 workshop.
- Sidewalks – Superintendent asked that the sidewalk bids be tabled until the year-end meeting for approval, allowing him time to review the bids.
- Water Treatment Plant – Superintendent Woodworth noted he's working with MRB Group on specs to put the two roofs at the Water Treatment Plant out for competitive bidding. Trustee Woodward Jr. asked if a peaked roof could be an option. Superintendent Woodworth noted he will have MRB Group do up specs for both flat and peaked.

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. asked Trustee Wilson if there was any update on the Lyndonville Fire Department's request for funds from the Lyndonville Area Foundation. Trustee Wilson noted the Foundation approved giving \$6,882.00 to the Lyndonville Fire Department, the funds should be coming soon.

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Report – Trustee Wilson

- Trustee Wilson mentioned he reviewed the downtown historic district; it’s the Village Board who accepts or denies historic status. Attorney Bogan noted she would have to review the local law but believed that was correct. Attorney Bogan inquired what Trustee Wilson was referring to. Mayor Belson stated he’s been in contact with the new owners of Crosby Whipple, they have submitted plans to rebuild including moving the water lines and they want to know if they can be waived from the historic district. Mayor Belson noted they want to knock down the building and build a new Dollar General. Trustee Wilson noted he doesn’t believe it applies to new buildings. Mayor Belson stated he just wanted to bring it up to see if the Board had an issue with a Dollar General going in or to get Attorney Bogan’s advisement on how to proceed. Attorney Bogan noted she will look into it.
- Trustee Wilson thanked Officer Larkin and Mayor Belson for getting the speed trailer on North Main Street so quickly.

Report – Trustee Kenyon

- Trustee Kenyon thanked Officer Larkin for handling the speed complaint on North Main Street so quickly.

Report – Trustee Cousins

- Nothing - Absent

Report – Mayor Belson

- Mayor Belson updated the Board with the status of Orleans County with regards to the pandemic, no changes at this time. The County is working on getting more testing.
- Mayor asked Clerk-Treasurer Woodworth to provide the Board members with packets of documents for the Board meetings while being done by Zoom.

OLD BUSINESS:

- NYMS Grant – Grant Administrator Bids – Clerk-Treasurer Woodworth informed the Board of the two bids for the NYMS Grant Administrator; LaBella Associates for \$10,000.00 and Thoma Development Corporation for \$37,000.00. She noted New York State Homes and Community Renewal has advised that the Board can go ahead with selecting a Grant Administrator now that we have two bids.

RESOLUTION NO 2020-45

NYMS GRANT ADMINISTRATOR – LABELLA ASSOCIATES

ON MOTION of Trustee Wilson, seconded by Trustee Woodward Jr. to accept LaBella Associate’s bid for the NYMS Grant Administrator.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Sidewalk Bids – Clerk-Treasurer Woodworth informed the Board of the received bids and asked that they be tabled until the year-end meeting on May 26, 2020 as requested by Superintendent Woodworth for further review.

<u>Company Name</u>	<u>Bid – 4” per square foot</u>	<u>Bid – 6” per square foot</u>
Pro Construction	\$8.90	\$9.40
Vinny & Ron Concrete	\$16.00	\$16.00
Pilon Construction Co. Inc	\$18.50 (120 sqft section)	\$19.50 (120 sqft section)

NEW BUSINESS:

- 2019/2020 Audit – Mayor Belson asked the Board for approval to sign the engagement letter from the Bonadio Group to perform the 2019/2020 audit.

RESOLUTION NO 2020-46

2019/2020 AUDIT – AUTHORIZATION FOR MAYOR BELSON TO EXECUTE THE ENGAGEMENT LETTER WITH BONADIO GROUP

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon to authorize Mayor Belson to sign the engagement letter with the Bonadio Group for the 2019/2020 audit.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- 2020-2021 Tax Warrant - To Teri M. Woodworth Village Clerk-Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll here unto annexed, the sum stated in the last column hereof opposite their names, being a total of \$472,010.00 for the following purposes:

For the Current Budget \$ 1,319,549.00

YOU ARE FURTHER COMMANDED to receive and collect such sum without additional charges between the first day of June and the first day of July 2020 both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof, and one per centum for each month until paid.

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YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2020, and to deliver to the board of trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing the person or persons to whom the parcel was assessed and showing as to each parcel the amount of tax unpaid.

**RESOLUTION NO 2020-47
2020/2021 TAX WARRANT**

ON MOTION of Trustee Wilson, seconded by Trustee Woodward Jr., to accept the 2020/2021 Tax Warrant as it reads.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Year-End Meeting – The Board set the year-end meeting for May 26, 2020 at 2:00pm.
- Superintendent Woodworth thanked Lyndonville Central School for use of their tractor to clean up Patterson Park, great example of shared services.

ON MOTION of Trustee Wilson, seconded by Trustee Woodward Jr., to adjourn the meeting at 6:28PM.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer