

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, June 4, 2018 at the Village Hall.
Meeting opened at 6:01p.m.**

| | | |
|----------|--------------------------|-------------------------------|
| PRESENT: | Mayor: | John Belson |
| | Deputy Mayor: | Danny Woodward Jr. |
| | Trustees: | Andrew Cousins |
| | | Mary Kage - Absent |
| | | Darren Wilson |
| | Clerk-Treasurer | Teri Woodworth |
| | Supt. of Public Works | Terry M. Woodworth |
| | Code Enforcement Officer | Dan Wolfe - Absent |
| | Attorney | Katherine Bogan |
| | Fire Chief | Ben Bane |
| | Public: | Carla Woodworth, Stephen Bane |

APPROVAL OF THE MINUTES

ON MOTION of Trustee Wilson seconded by Trustee Cousins, to accept the minutes of the May 7, 2018 regular meeting.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Fire Hall - Anna Schuner requested use of the Fire Hall for a meeting on May 16, 2018 from 5:00pm to 9:00pm for a funeral dinner.
- Veterans Park - Houseman Tanner Post 1603 requested use of Veterans Park on May 28, 2018 from 9:00am to 10:00am for Veterans Memorial services.
- Fire Hall - Lyndonville Little League is requesting use of the Fire Hall on June 16, 2018 from 8:30am to 1:30pm for a car wash.
- Fire Hall - Orleans County is requesting use of the Fire Hall on June 12, 2018 from 6:00pm to 8:00pm for an open to the public nar can training.
- Veterans Park - Yates Community Library is requesting use of Veterans Park on the following days: July 2, July 4, July 9 and July 16 for Go-Art concerts in the park.
- Fire Hall - Keith & Rhonda McKinney are requesting use of the Fire Hall on October 6, 2018 from 9:30am to 2:00pm for a birthday party.

RESOLUTION NO 2018-166

USE OF FACILITIES – ANNA SCHUNER, HOUSEMAN TANNER POST 1603, LYNDONVILLE LITTLE LEAGUE, ORLEANS COUNTY, YATES COMMUNITY LIBRARY & KEITH & RHONDA MCKINNEY

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to approve the use of facilities for Anna Schuner, Houseman Tanner Post 1603, Lyndonville Little League, Orleans County, Yates Community Library & Keith & Rhonda McKinney as requested.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Fire Chief Bane

- Report - 90 Calls for 2018; 27 Calls for May (4 - EMS Village, 6 - EMS Town, 6 - Hazardous Conditions Town, 2 - FAST Team Medina, 3 - Mutual Aid Carlton, 1 - M/A Ridgeway, 1 - Car Fire Village, 1 - Car Fire Town, 1 - Smoke Alarm Village and 1 - Electrical Fire Town)
- Removal of Harold Suhr - Mayor Belson presented with the letter from the Board of Directors with their recommendation to remove Harold Suhr from the Fire Department due to training requirements not met.

RESOLUTION NO 2018-167

REMOVAL OF HAROLD SURH FROM THE LYNDONVILLE FIRE DEPARTMENT

ON MOTION of Trustee Woodward Jr., seconded by Trustee Wilson to approve the removal of Harold Suhr from the Lyndonville Fire Department per the recommendation and letter from the Lyndonville Fire Department Board of Directors.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Waiver to Ride in the Fire Truck for the Memorial Day Parade - Savanna Heideman

RESOLUTION NO 2018-168

APPROVAL FOR SAVANNA HEIDEMAN TO RIDE IN THE FIRE TRUCK FOR THE MEMORIAL DAY PARADE

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to approve Savanna Heideman to have ridden in the fire truck for the memorial day parade.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

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Report – Code Enforcement Wolfe

- No report was provided

Report – Attorney Bogan

- Attorney Bogan noted she's sent the revised Food Truck regulations to the Planning Board for review.

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's monthly report.
- Clerk-Treasurer Woodworth presented the Board with the email from Lyndonville Little League President Craig Isaacson asking for approval to pull the winning raffle tickets from the Lake Avenue Ball Fields on June 9, 2018.

RESOLUTION NO 2018-168

APPROVAL FOR THE LYNDONVILLE LITTLE LEAGUE TO PULL THE WINNING RAFFLE TICKETS FROM THE LAKE AVENUE BALL FIELDS ON JUNE 9, 2018

ON MOTION of Trustee Cousins, seconded by Trustee Woodward Jr. to approve the Lyndonville Little League to pull the winning tickets for their annual raffle from the Lake Avenue Ball Fields on June 9, 2018

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A12-2 and Abstracts 1 #12584 - 12595 to be paid

| | |
|--------------------|---------------------|
| General | \$ 33,495.55 |
| Water | \$ 3,656.31 |
| Sewer | \$ 2,789.76 |
| Grand Total | \$ 39,941.62 |

RESOLUTION NO 2018-169

VOUCHERS TO BE PAID FOR ABSTRACT A12-2 AND ABSTRACT A1

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr to have Clerk-Treasurer Woodworth pay Abstract A12-2 and Abstracts A1 # 12584 - 12595.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- 2017-2018 Budget Transfers:

| General Fund | | | | | |
|-----------------------|--------------------------------------|---------------|-------------------------|---------------|-------------------------|
| Account Number | Account Description | Amount | Transfer To/From | Amount | Transfer To/From |
| A0-1010-001 | Legislative Board Personal Service | (\$108.00) | To A0-1010-004 | | |
| A0-1010-004 | Legislative Board.Contractual | \$108.00 | From A0-1010-001 | | |
| A0-1320-004 | Auditor.Contractual | \$400.01 | From A0-1325-004 | | |
| A0-1325-001 | Clerk-Treasurer.Personal Service | (\$213.82) | To A0-1410-001 | | |
| A0-1325-002 | Clerk-Treasurer.Equipment | (\$3,983.80) | To A0-3120-004 | | |
| A0-1325-004 | Clerk-Treasurer.Contractual | (\$400.01) | To A0-1320-004 | | |
| A0-1410-001 | Clerk (PT).Personal Service | \$213.82 | From A0-1325-001 | | |
| A0-1490-002 | SUPT.Equipment | \$116.17 | From A0-1640-002 | | |
| A0-1490-004 | SUPT.Contractual | \$40.92 | From A0-1610-004 | | |
| A0-1610-004 | Central Services Administration.Cont | (\$40.92) | To A0-1490-004 | (\$1,915.67) | A0-1910-004 |
| A0-1640-002 | Central Garage.Equipment | (\$116.17) | To A0-1490-002 | | |
| A0-1640-004 | Central Garage.Contractual | \$466.89 | From A0-5142-004 | | |
| A0-1670-004 | Central Print & Mail.Contractual | \$47.84 | From A0-1920-004 | | |
| A0-1910-004 | Unallocated Insurance | \$1,915.67 | From A0-1610-004 | | |
| A0-1920-004 | Municipal Association Dues | (\$47.84) | To A0-1670-004 | | |
| A0-2770-004 | Unclassified - Dinner Meetings Exp | (\$40.00) | To A0-3010-004 | | |
| A0-3010-004 | Public Safety.Contractual | \$40.00 | From A0-2770-004 | | |
| A0-3120-004 | Police.Contractual | \$3,983.80 | From A0-1325-004 | | |
| A0-5142-004 | Snow Removal.Contractual | (\$466.89) | To A0-1640-004 | | |
| A0-7610-004 | Prog For The Aging.Contractual | (\$750.00) | To A0-8030-004 | | |
| A0-8030-004 | Research - NYMS-TA Grant | \$750.00 | From A0-7610-004 | | |
| A0-9010-008 | State Retirement.Employee Benefits | \$844.18 | From A0-9030-008 | | |
| A0-9030-008 | Social Security.Employee Benefits | (\$844.18) | To A0-9010-008 | | |

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| Water Fund | | | | | |
|-----------------------|--------------------------------------|---------------|-------------------------|---------------|-------------------------|
| Account Number | Account Description | Amount | Transfer To/From | Amount | Transfer To/From |
| F0-1320-004 | Auditor.Contractual | \$400.00 | From F0-1920-004 | | |
| F0-1920-004 | Municipal Association Dues | (\$400.00) | To F0-1320-004 | | |
| F0-8310-001 | Water Admin.Personal Service | \$1,600.69 | From F0-8340-001 | | |
| F0-8310-002 | Water Admin.Equipment | (\$724.84) | To F0-8330-002 | | |
| F0-8330-002 | Water Purification.Equipment | \$724.84 | From F0-8310-002 | | |
| F0-8330-041 | Water Purification.Chemicals | (\$214.85) | To F0-8330-042 | | |
| F0-8330-042 | Water Purification.Testing | \$214.85 | From F0-8330-041 | | |
| F0-8330-049 | Water Purification.Utilities | \$7,083.47 | From F0-8340-004 | \$2,349.65 | From F0-8340-002 |
| F0-8340-001 | Water Transm & Distribution.Personal | (\$1,600.69) | To F0-8310-001 | | |
| F0-8340-002 | Water Transm & Distribution.Equipm | (\$2,428.00) | To F0-8340-041 | (\$2,349.65) | To F0-8330-049 |
| F0-8340-004 | Water Transm & Distrubution.Contr | (\$7,083.47) | To F0-8330-049 | | |
| F0-8340-041 | Water Transm & Distribution.Engine | \$2,428.00 | From F0-8340-002 | | |
| F0-9010-008 | State Retirement.Employee Benefit | \$461.34 | | | |
| F0-9055-008 | Disability Insurance.Employee Bene | (\$0.50) | To F0-9710-007 | (\$0.37) | To F0-9710-07M |
| F0-9060-008 | Hospital & Medical Insurance.Empl | (\$461.34) | | | |
| F0-9710-007 | Bond.Interest - Refunding Issue | \$0.50 | From F0-9055-008 | | |
| F0-9710-07M | Bond.Interest:Main St Line (91-09) | \$0.37 | From F0-9055-008 | | |

| Sewer Fund | | | | | |
|-----------------------|-----------------------------------|---------------|-------------------------|---------------|-------------------------|
| Account Number | Account Description | Amount | Transfer To/From | Amount | Transfer To/From |
| G0-1320-004 | Auditor.Contractual | \$1,399.99 | From G0-8110-002 | | |
| G0-8110-001 | Sewer Admin.Personal Service | \$1,600.69 | From G0-8130-001 | | |
| G0-8110-002 | Sewer Admin.Equipment | (\$1,399.99) | To G0-1320-004 | | |
| G0-8120-001 | Sewage Collecting System.Personal | \$2,000.00 | From G0-8120-002 | \$577.29 | From G0-8130-002 |
| G0-8120-002 | Sewage Collecting System.Equipm | (\$2,000.00) | To G0-8120-001 | | |
| G0-8120-004 | Sewage Collecting System.Contract | (\$3,162.78) | To G0-8130-004 | | |
| G0-8130-001 | Sewage Treatment & Disposal.Pers | (\$1,600.69) | To G0-8110-001 | | |
| G0-8130-002 | Sewage Treatment & Disposal.Equi | (\$577.29) | To G0-8120-001 | | |
| G0-8130-004 | Sewage Treatment & Disposal.Cont | \$3,162.78 | From G0-8120-004 | | |
| G0-9010-008 | State Retirment.Employee Benefit | \$245.30 | From G0-9060-008 | | |
| G0-9030-008 | Social Security.Employee Benefits | \$100.20 | From G0-9060-008 | | |
| G0-9055-008 | Disability Insurance.Employee Ben | (\$0.75) | To G0-9710-071 | | |
| G0-9060-008 | Hospital & Medical Insurance.Empl | (\$245.30) | To G0-9010-008 | (\$100.20) | To G0-9030-008 |
| G0-9710-071 | Bond.Interest (92-11) Series A | \$0.75 | From G0-9055-008 | | |

RESOLUTION NO 2018-170
2017-2018 BUDGET TRANSFERS

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr. to authorize Clerk-Treasurer Woodworth to make the 2017-2018 budget transfers as presented.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked the Board for approval to automatically make budget transfers when necessary in the future, recommended by the Bonadio Group not to exceed \$1,000.00.

RESOLUTION NO 2018-171
BUDGET TRANSFERS

ON MOTION of Trustee Woodward Jr. seconded by Trustee Wilson to authorize Clerk-Treasurer Woodworth to make any and all budget transfers as necessary not to exceed \$1,000.00 for all future fiscal years.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Trustee Kage

- Nothing - Absent

Report – Trustee Cousins

- Trustee Cousins inquired if the revised food truck regulations had a setback distance for Village festivals. Attorney Bogan advised that it did. Christmas In Lyndonville Chairman Carla Woodworth expressed her concerns with a setback during Village festivals as the Christmas In Lyndonville specifically asks for food

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vendors to come in that day. Attorney Bogan that it would state the setbacks would apply unless approved prior to the event by the Board or Committee.

Report – Trustee Wilson

- Nothing

Report – Trustee Woodward Jr.

- Nothing

Report – Mayor Belson

- Chatfield Engineers P.C. - Mayor Belson informed the Board that Chatfield Engineers P.C. has decided to merge with MRB Group, Engineering, Architecture & Surveying, D.P.C.. Mayor Belson asked for the Board's approval to accept the agreement assigning all existing contracts and agreements over to MRB Group and to authorize Mayor Belson to sign the agreement.

RESOLUTION NO 2018-172

AUTHORIZATION TO ACCEPT AND SIGN THE AGREEMENT WITH CHATFIELD ENGINEERS P.C. TO ASSIGN EXISTING CONTRACTS AND AGREEMENTS OVER TO MBR GROUP

ON MOTION of Trustee Wilson seconded by Trustee Woodward Jr. to accept the agreement to assign existing contracts and agreements with Chatfield Engineers P.C. over to MBR Group effective immediately and to authorize Mayor Belson to sign the agreement.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- Village Hall Roof -

| <u>Bidder</u> | <u>Bid Amount</u> |
|------------------------------------|--------------------------|
| Country Contracting, Inc. | \$19,325.00 |
| Matt C.M. Contracting Incorporated | \$10,250.00 |

RESOLUTION NO 2018- 173

VILLAGE HALL ROOF

ON MOTION of Trustee Cousins, seconded by Trustee Wilson to accept the bid from Matt C. M. Contracting Incorporated for the Village Hall roof replacement, contingent on confirmation that prevailing wage is included in the quote.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Sidewalks -

| <u>Bidder</u> | <u>Bid Amount</u> |
|----------------------|--------------------------|
| Pro Construction | \$8.25 per square foot |

RESOLUTION NO 2018-174

SIDEWALKS

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to refuse all bids and to put the project back out to bid due back sealed by noon on July 2, 2018 to the Clerk-Treasurer's office.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Mayor Belson appointed Steven Vann to the Planning Board for the term of five (5) years expiring in 2023.
- Mayor Belson reappointed Virginia Hughes as the alternate for the Planning Board for the term of two (2) years to expire April 6, 2020 at noon.

RESOLUTION NO 2018-175

REAPPOINTMENT OF PLANNING BOARD ALTERNATE VIRGINIA HUGHES FOR A TERM OF TWO (2) YEARS EXPIRING ON APRIL 6, 2020 AT NOON

ON MOTION of Trustee Wilson, seconded by Trustee Woodward Jr. to approve the reappointment of Virginia Hughes to the Village Planning Board for the term of two (2) years to expire at noon on April 6, 2020.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

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- Mayor Belson reappointed Dorothy Covell to the Zoning Board of Appeals for the term of three (3) years to expire on April 5, 2021 at noon.

RESOLUTION NO 2018-176

REAPPOINTMENT OF DOROTHY COVELL TO THE ZONING BOARD OF APPEALS FOR A TERM OF THREE (3) YEARS EXPIRING ON APRIL 5, 2021 AT NOON

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to approve the reappointment of Dorothy Covell to the Village Zoning Board of Appeals for the term of three (3) years to expire at noon on April 5, 2021.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Verizon Agreement - Clerk-Treasurer Woodworth updated the Board on Computel Consultants audit on the Gross Receipts Tax with Verizon. Computel Consultants has reached an agreement of underpayment of \$500.00 from Verizon and proposed a settlement agreement. Attorney Bogan reviewed and advised to move forward with the agreement.

RESOLUTION NO 2018-177

VERIZON SETTLEMENT AGREEMENT

ON MOTION of Trustee Cousins, seconded by Trustee Woodward Jr. to accept the settlement agreement with Verizon and to authorize Mayor Belson to sign the agreement.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

REQUESTS TO THE VILLAGE PLANNING BOARD:

- Nothing

Report – Superintendent Woodworth

- Superintendent Woodworth thanked the Board for the approval to purchase 3 turbidimeters. Superintendent Woodworth asked the Board for approval to purchase two (2) more turbidimeters this will then replace them all.

RESOLUTION NO 2018-178

APPROVE SUPERINTENDENT WOODWORTH TO PURCHASE 2 TURBIDIMETERS NOT TO EXCEED \$8,500.00

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr. to approve Superintendent Woodworth to purchase two (2) turbidimeters not to exceed \$8,500.00.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Village Resident Carla Woodworth inquired what is being done to repair the Dam flood gates and the north wall, expressing her concern that the wall is going to cave in. Clerk-Treasurer Woodworth noted she is waiting for Senator Ortt's office to confirm if any additional grant funds will be awarded to the Village of Lyndonville. Superintendent Woodworth asked the Board for approval to have better fencing installed around the sinking area with concerns of the continued sinking and upcoming 4th of July festivities.

RESOLUTION NO 2018-179

APPROVAL TO HAVE CHAIN LINK FENCE INSTALLED AROUND THE SINKING AREA ON THE NORTH SIDE OF THE DAM

ON MOTION of Trustee Woodward Jr. seconded by Trustee Wilson to authorize Superintendent Woodworth to have a company install chain link fence around the sinking area on the north side of the Dam.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins, to adjourn the meeting at 6:45pm.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer