

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, July 1, 2019 at the Village Hall.
Meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr. - Absent
Trustees: Andrew Cousins - Absent
Kimberly Kenyon
Darren Wilson
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Dan Wolfe - Absent
Attorney Katherine Bogan
Fire Chief Ben Bane
Public: Jim Tuk, Carla Woodworth

APPROVAL OF THE MINUTES

ON MOTION of Trustee Wilson seconded by Trustee Kenyon, to accept the minutes of the May 28, 2019 special meeting and June 3, 2019 regular meeting.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Veterans Park – Chris Bourke is requesting use of the Veterans Park on July 4, 2019 from 9:00am to 5:00pm.
- Lake Avenue Ball Fields – Lyndonville Little League is requesting use of the Lake Avenue Ball Fields on July 5, 2019.
- Fire Hall – Danny Woodward Jr. is requesting use of the Fire Hall on August 9th & 10th 2019 from 11:00am to 6:00pm.

RESOLUTION NO 2019-73

USE OF FACILITIES – CHRIS BOURKE, LYNDONVILLE LITTLE LEAGUE AND DANNY WOODWARD JR.

ON MOTION of Trustee Kenyon, seconded by Trustee Wilson, to approve the use of facilities as requested by Chris Bourke, Lyndonville Little League and Danny Woodward Jr.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

Report – Fire Chief Bane

- Report – 86 Calls for 2019; 17 Calls for June (5 – EMS Town, 1 – FAST Team Medina, 1 – FAST Team Barker, 3 – False Alarms LCS, 3 – Lift Assistance Town, 1 – Arcing wire Village, 1 – Arcing wire Town, 1 – Wires down Town and 1 – False Alarm Village)

Report – Code Enforcement Wolfe

- No report was provided – Mayor Belson noted the Lyndonville Little League is working on submitting a site plan to Code Enforcement Wolfe. Mayor Belson mentioned we’ve heard nothing from Robert Smith regarding his property on South Main Street.

Report – Attorney Bogan

- Nothing

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin’s Police Report.
- 2018-2019 Budget Transfers – Clerk-Treasurer Woodworth presented the Board with the following transfers:

General Fund	Account Description	Increase	Decrease
A0-1640-492	Central Garage.Fuel	\$6,125.60	
A0-5110-004	Maintenance of Roads. Contractual		\$6,125.60
A0-3410-002	Fire Protection.Equipment	\$8,436.90	
A0-3410-004	Fire Protection.Contractual		\$1,436.90
A0-3410-041	Fire.Radios-Pagers		\$3,000.00
A0-3410-493	Fire.Truck Maintenance.Pump Maintenance		\$4,000.00
A0-3410-048	Fire.SCBA, Pump, Ladder Test	\$1,282.02	
A0-3410-043	Fire.Emergency Medical Supplies		\$1,282.02
A0-3410-491	Fire.Truck Maintenance	\$2,604.69	
A0-3410-045	Fire.Medical Exams		\$2,604.69
A0-5110-001	Maintenance of Roads.Personal Services	\$2,761.73	
A0-5110-004	Maintenance of Roads.Contractual		\$2,761.73
A0-8010-004	Street Lighting.Contractual	\$1,033.31	
A0-8010-001	Zoning.Personal Services		\$1,033.31
A0-5410-004	Sidewalks.Contractual	\$9,146.32	

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A0-5110-004	Maintenance of Roads.Contractual		\$9,146.32
A0-7110-004	Parks.Contractual	\$1,603.31	
A0-7110-001	Parks.Personal Services		\$1,603.31
A0-8560-001	Shade Trees.Personal Services	\$1,059.09	
A0-8560-004	Shade Trees.Contractual		\$1,059.09
Water Fund	Account Description	Increase	Decrease
F0-8330-001	Water Purification.Personal Services	\$1,977.03	
F0-8340-001	Water Transm & Distribution.Personal Services		\$1,977.03
F0-8330-002	Water Purification.Equipment	\$2,851.55	
F0-8320-002	Water Source of Supply.Equipment		\$2,851.55
F0-8330-049	Water Purification.Utilities	\$11,639.94	
F0-1920-004	Municipal Association Dues		\$791.50
F0-8340-001	Water Transm & Distribution.Personal Services		\$2,788.50
F0-8330-004	Water Purification.Contractual		\$5,780.01
F0-8330-041	Water Purification.Chemicals		\$656.92
F0-8320-002	Water Source of Supply.Equipment		\$539.62
F0-8320-001	Water Source of Supply.Personal Services		\$414.93
F0-8310-004	Water Admin.Contractual		\$371.77
F0-8310-002	Water Admin.Equipment		\$296.69
Sewer Fund	Account Description	Increase	Decrease
G0-1320-004	Auditor.Contractual	\$2,937.34	
G0-8110-002			\$530.54
G0-8120-004			\$2,406.80
G0-8120-001	Sewer Collecting System.Personal Services	\$2725.31	
G0-8120-004			\$2725.31
G0-8130-004	Sewage Treatment & Disposal.Contractual	\$7,785.16	
G0-9060-008			\$3,015.71
G0-8110-004			\$71.80
G0-9010-008			\$257.00
G0-8120-002			\$599.37
G0-8110-002			\$59.15
G0-9710-061			\$999.75
G0-8130-001			\$1,920.29
G0-9030-008			\$16.57
G0-8130-002			\$845.52

RESOLUTION NO 2019-74
APPROVAL FOR THE 2018-2019 BUDGET TRANSFERS

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon to approve Clerk-Treasurer Woodworth to make the presented 2018-2019 budget transfers.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Vouchers – Abstract A12-3, A12-4, A12-5, A1-1 & A2 # 13522 – 13579 to be paid

General	\$ 16,189.70
Water	\$ 8,712.93
Sewer	\$ 7,817.54
Capital Fund – Dam	\$ 200.10
Grand Total	\$ 32,920.27

RESOLUTION NO 2019-75
VOUCHERS TO BE PAID FOR ABSTRACT A12-3, A12-4, A12-5, A1-1 & A2

ON MOTION of Trustee Kenyon, seconded by Trustee Wilson, to have Clerk-Treasurer Woodworth pay Abstract A12-3, A12-4, A12-5, A1-1 & A2 # 13522 – 13579.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth thanked the Village of Medina for sweeping streets and assisting with the sewer problem on North Main Street.
- Superintendent Woodworth thanked the Orleans County Highway Department for use of their stump grinder and for grinding the stumps as they needed the grinder back sooner.
- Dam Project – Superintendent Woodworth noted Villager will start July 8th on the Dam project and the gates have been delivered.

Report – Trustee Woodward Jr.

- Nothing - Absent

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Report – Trustee Cousins

- Nothing - Absent

Report – Trustee Kenyon

- Nothing

Report – Trustee Wilson

- Trustee Wilson inquired if anyone has heard from Municipal Solutions. Mayor Belson will contact Jeff Smith.

Report – Mayor Belson

- Mayor Belson noted the Lyndonville Lions Club is putting a banner in the parade for the medal of honor recipients.
- Mayor Belson proposed appointing George Avery to the Zoning Board of Appeals with a term to expire on April 1, 2024.

RESOLUTION NO 2019-76

APPOINTMENT OF GEORGE AVERY TO THE VILLAGE ZONING BOARD OF APPEALS

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to appoint George Avery to the Village Zoning Board of Appeals with a term to expire on April 1, 2024.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

OLD BUSINESS:

- Employee Handbook – The Board discussed the proposed updates. Mayor Belson requested a draft copy be email to the Board members and for it to be tabled till August.

NEW BUSINESS:

- Mobile Food Truck Fee – Attorney Bogan noted the Village Medina's fee is \$35.00.

RESOLUTION NO 2019-77

MOBILE FOOD TRUCK FEE

ON MOTION of Trustee Kenyon, seconded by Trustee Wilson, to set the Mobile Food Truck fee at \$35.00 per day per application.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- MRB Group – Mayor Belson presented the Board with the proposal for professional services, grant writing for the Waste Water Treatment Plant 2019 CFA Water Quality Improvement Project not-to-exceed \$3,500.00.

RESOLUTION NO 2019-78

WASTE WATER TREATMENT PLANT 2019 CFA WATER QUALITY IMPROVEMENT PROJECT – GRANT WRITING

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to accept MRB Groups proposal for the Waste Water Treatment Plant 2019 CFA Water Quality Improvement Project for grant writing not-to-exceed \$3,500.00.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Waste Water Treatment Plant Effluent Disinfection – The Board discussed MRB Group's proposed resolutions. The Board expressed concerns with the 25% funding from the Village's side.
- Waiver to Ride in the Fire Truck for the 4th of July Parade – Shirleen Woodward, Deckland Mierers and Savanna Heideman.

RESOLUTION NO 2019-79

APPROVAL FOR SHIRLEEN WOODWARD, DECLAND MIERERS AND SAVANNA HEIDEMAN TO RIDE IN THE FIRE TRUCK FOR THE 4TH OF JULY PARADE

ON MOTION of Trustee Kenyon, seconded by Trustee Kenyon to approve Shirleen Woodward, Deckland Mierers and Savanna Heideman to ride in the fire truck for the 4th of July parade.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

- Lyndonville Auxiliary – Auxiliary member Nicole Kistner requested for the Lyndonville Auxiliary to decorate a trailer to be pulled by Lyndonville 65 for members to ride on in the 4th of July parade.

RESOLUTION NO 2019-80

APPROVAL FOR LYNDONVILLE AUXILIARY TO HAVE A DECORATED TRAILER FOR MEMBERS TO RIDE ON IN THE 4TH OF JULY PARADE

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ON MOTION of Trustee Kenyon, seconded by Trustee Wilson to approve the Lyndonville Auxiliary to have a decorated trailer pulled by Lyndonville 65 for members to ride on in the 4th of July parade, with the understanding Lyndonville 65 may not respond to a call with the trailer attached.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

ON MOTION of Trustee Wilson, seconded by Trustee Kenyon, to adjourn the meeting at 6:18PM.

Vote: 3 Ayes (Belson, Kenyon, Wilson); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer

DRAFT