

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, July 6, 2020 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Andrew Cousins  
Kimberly Kenyon  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan  
Fire Chief Ben Bane - Absent  
Public – Dialed in to Zoom: Carla Woodworth

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Veterans Park – Yates Community Library is requesting use of Veterans Park on July 6, July 13, July 20, July 27, August 3, August 10 and August 17, 2020 for concerts in the park. Attorney Bogan advised to table till August meeting and that the July concerts be held on the Library’s property.
- US Census Bureau/Richard H Peeso is requesting use of the Village Hall meeting room for the month of July, Monday – Friday to train up to 8 people. Clerk-Treasurer note not schedule or contact list was provided. The Board decided to table until more information can be provided.

**Report – Fire Chief Bane**

- Report given by Clerk-Treasurer Woodworth – 85 Calls for 2020; 18 Calls for June (1 – Mutual aid Ridgeway, 1 – Fast Team Medina, 1 – Smell of Propane Village, 1 – Smell of smoke in house Village, 1 – Grass Fire Town, 1 – Pool deck fire Town, 1 – Fire alarm Town, 1 – Pumping detail Town, 1 – Lift assist Village, 2 – EMS Town, 3 – EMS Village, 1 – CO2 Town, and 3 – Automatic fire alarms School)

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Woodward Jr., to accept the minutes of the June 1, 2020 regular meeting.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Code Enforcement Wolfe**

- Mayor Belson confirmed everyone received Code Enforcement Wolfe’s report for June 2020

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Mayor Belson confirmed everyone received Officer Larkin’s police report and speed trail report.
- Clerk-Treasurer Woodworth informed the Board the Village received a refund from Selective for \$133.86 for our auto policy during the COVID-19 pandemic.
- Vouchers – Abstract A12-3 – A2 # 14353 – 14426 to be paid

General	\$ 13,244.56
Water	\$ 7,825.23
Sewer	\$ 7,754.60
<b>Grand Total</b>	<b>\$ 28,824.39</b>

**RESOLUTION NO 2020-54**

**VOUCHERS TO BE PAID FOR ABSTRACTS A12-3 – A2**

**ON MOTION** of Trustee Cousins, seconded by Trustee Kenyon, to have Clerk-Treasurer Woodworth pay Abstracts A12-3 - A2 # 14353 - 14426.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth thanked Orleans County Highway Department for assisting with the removal of the tree at 53 Garland Street.
- Superintendent Woodworth thanked Orleans Ready Mix LLC for donating the concrete for the sidewalks at the Fire Hall and for the Town of Yates for assisting.
- Department of Public Works Wage Schedule – Superintendent Woodworth informed the Board there was an error in the wage schedule when the Employee Handbook was redone. Superintendent Woodworth asked the Board for approval to raise Devan Freeman to \$22.72 with retro pay of \$207.36.

**RESOLUTION NO 2020-55**

**DEPARTMENT OF PUBLIC WORKS WAGE SCHEDULE – DEVAN FREEMAN**

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**ON MOTION** of Trustee Cousins, seconded by Trustee Kenyon, to raise step 2 to \$22.72 in the Department of Public Works Wage Schedule, to raise Devan Freeman to \$22.72 effective June 1, 2020 and to issue him retro pay in the amount of \$207.36.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted we have been pumping around 340 thousand gallons of water a day.
- Superintendent Woodworth informed the Board he's going to have the roof rep come to the July workshop for a presentation of the roof replacement needed at the Water Treatment Plant.
- Superintendent Woodworth noted it's time to have the intake lines at the Water Treatment Plant pigged again. He presented the Board with a quote from Sea to Sea Diving Ent in the amount of \$2,500.00. Superintendent Woodworth noted he only had the one quote as this is a unique service.

**RESOLUTION NO 2020-56**

**WATER TREATMENT PLANT – PIGGING OF THE INTAKE LINES**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to accept the proposal from Sea to Sea Diving Ent to pig the intake lines at the Water Treatment Plant, not to exceed \$2,600.00.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Cousins**

- Nothing

**Report – Trustee Woodward Jr.**

- Trustee Woodward Jr. noted he's going to try and get a Public Safety Committee meeting scheduled soon.
- Trustee Woodward Jr. noted 2<sup>nd</sup> Assistant Chief Steve Bane Jr. met with Lyndonville Central School to result the automatic fire alarm issues.
- Superintendent Woodworth let Trustee Woodward Jr. know he's working on the mitigation email he forwarded. Superintendent Woodworth noted a lot of the information will be needed from Code Enforcement Officer Wolfe.

**Report – Trustee Wilson**

- Trustee Wilson thanked Officer Larkin and the Orleans County Sheriff's Department for assisting with the Senior Parade.
- Trustee Wilson inquired if the Village would be charging penalty on the June water/sewer billing as referenced in the June minutes. Clerk-Treasurer Woodworth noted the Village is no longer in a State of Emergency. Attorney Bogan noted if the Village is no longer in a State of Emergency then penalty cannot be waived.

**RESOLUTION NO 2020-57**

**RESUME WATER/SEWER PENALTY**

**ON MOTION** of Trustee Wilson, seconded by Trustee Kenyon, to resume charging penalty on water/sewer customers starting with the June 1, 2020 reading cycle as the Village of Lyndonville is no longer in a State of Emergency.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Trustee Wilson will work with Superintendent Woodworth on replacement signs at Village limits. Trustee Wilson will contact the Town of Yates, Lyndonville Area Foundation and Lions Club seeking financial assistance.

**Report – Mayor Belson**

- Nothing

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Insurance – Mayor Belson noted the final figures given by Tompkins Insurance Agencies and MGM Associates. Trustee Woodward Jr. noted he likes Tompkins proposal, he has concerns with MGM Associates not having downstream coverage for Riverside and Garland, as Selective does. Trustee Woodward Jr. noted MGM Associates didn't offer much information. Trustee Kenyon noted the no downstream coverage was huge deal and was a deal breaker for her. Trustee Wilson noted he had gone over the proposals as well and agreed with Trustee Woodward Jr. and Trustee Kenyon.

**RESOLUTION NO 2020-58**

**INSURANCE – TOMPKINS INSURANCE AGENCIES/SELECTIVE INSURANCE**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Wilson, to go with Selective as the Village's Insurance and Tompkins Insurance Agencies.

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Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Municipal Solutions Contract – Mayor Belson presented the Board with the proposed two-year contract with Municipal Solutions as the Village’s financial advisors and asked for authorization to execute the agreement.

**RESOLUTION NO 2020-59**  
**FINANCIAL ADVISORS – MUNICIPAL SOLUTIONS**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins, to authorize Mayor Belson to execute the two-year contract with Municipal Solutions as the Village’s financial advisors.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Mayor Belson noted it was a very quiet Fourth of July, there was only one fire call. He stated “It was a very weird day for the Village of Lyndonville.”

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to adjourn the meeting at 6:26PM.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer