

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, August 1, 2022 at the Village Hall. The meeting opened at 5:59 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Anne Marie Holland  
Kimberly Kenyon  
  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Jason Raduns  
Attorney Katherine Bogan - Absent  
Fire Chief Michael Heideman  
Public – Present: Carla Woodworth, Terry Stinson and Kate Hardner

**ON MOTION** of Mayor Belson, he requested to go into executive session.

**ON MOTION** of Trustee Holland, seconded by Trustee Woodward Jr., to close the executive session with no action taken at 6:10pm

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Streets, Village Hall & Patterson Park – Town of Yates is requesting use of the Streets, Village Hall and Patterson Park August 19, 2022 from 3:30pm to 10:30pm for a street dance.
- Village Hall – Lyndonville Area Foundation is requesting use of the Village Hall on July 28, 2022, October 25, 2022, January 24, 2023, April 25, 2023 and July 25, 2023 for meetings.

**RESOLUTION NO 2022-72**

**USE OF FACILITIES – TOWN OF YATES & LYNDONVILLE AREA FOUNDATION**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kenyon, to approve the use of facilities as requested by the Town of Yates and the Lyndonville Area Foundation.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Code Enforcement Raduns**

- Code Enforcement Raduns noted just the normal stuff happening.

**Report – Police Dept**

- Nothing to report at this time.

**Report – Fire Chief Heideman**

- Report – 140 Calls for 2022; 26 Calls for July (9 – EMS Town, 6 – EMS Village, 1 – Lift Assist Village, 1 – MVA Town, 1 – Law Enforcement Stand by, 1 – Mutual Aid Ridgeway, 2 – Mutual Aid Carlton, 1 – Brush Fire Village, 1 – Natural Gas Leak Village, 1 – Mutual Aid Barker, 1 – Tree Down Town & 1- Heat Alarm Village)
- Chief Heideman requested the Board’s approval to purchase two sets of turnout gear.

**RESOLUTION NO 2022-73**

**PURCHASE OF TWO SETS OF TURNOUT GEAR**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Holland, to approve the purchase of two sets of turnout gear.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Chief Heideman asked for approval to purchase five portable radios.

**RESOLUTION NO 2022-74**

**PURCHASE OF FIVE PORTABLE RADIOS**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Woodward Jr., to approve the purchase of five portable radios

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Chief Heideman presented the Board with a quote to have a storage shelf/tray installed into Lyndonville 67 from the company that built the truck in the amount of \$2,968.65.

**RESOLUTION NO 2022-75**

**PURCHASE OF STORAGE SHELF/TRAY FOR LYNDONVILLE 67**

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**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to approve the purchase of a storage shelf/tray for Lyndonville 67.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Chief Heideman presented the Board with a letter of resignation from Wally Snyder.

**RESOLUTION NO 2022-76**  
**RESIGNATION – WALLY SNYDER**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Holland, to accept the letter of resignation from Wally Snyder with regrets and thank you.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Chief Heideman requested the Board appoint James Wells, James Scharlau, Anna Schuner and Greg Schuner as Fire Police for the Lyndonville Fire Department.

**RESOLUTION NO 2022-77**  
**APPOINTMENT OF FIRE POLICE – JAMES WELLS, JAMES SCHARLAU, ANNA SCHUNER AND GREG SCHUNER**

**ON MOTION** of Trustee Holland, seconded by Trustee Woodward Jr., to approve appoint James Wells, James Scharlau, Anna Schuner and Greg Schuner as Fire Police for the Lyndonville Fire Department.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Holland seconded by Trustee Kenyon, to accept the minutes of the July 5, 2022 regular meeting and July 25, 2022.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth provided the Board with the budget to actual report for July 2022.
- Clerk-Treasurer Woodworth presented the Board with a quote from Pitney Bowes to upgrade the postage meter. Clerk-Treasurer Woodworth noted that as of January 1, 2023 the current postage meter will not print postage accepted by the US Postal Service.

**RESOLUTION NO 2022-78**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Kenyon, to authorized Clerk-Treasurer Woodworth to upgrade the postage meter to the SendPro C lite.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked for approval of an additional \$800.00 to cover some additional costs with the computer upgrades, replacement of routers, maintenance and off site backup.

**RESOLUTION NO 2022-79**

**ON MOTION** of Trustee Kenyon seconded by Trustee Holland, to authorized an additional \$800.00 for the computer upgrades, routers, maintenance and backup charges.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented a letter from Danielle Buchholz requesting the credit of \$115.37 on her water/sewer account be refunded to her.

**RESOLUTION NO 2022-80**  
**WATER/SEWER REFUND – DANIELLE BUCHHOLZ**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorized Clerk-Treasurer Woodworth to refund the \$115.37 credit on the water/sewer account back to Danielle Buchholz.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A3 #16367 & #16420 to be paid for 2022-2023
  - General \$ 21,541.22
  - Water \$ 9,481.92
  - Sewer \$ 48,310.34

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**Grand Total                    \$ 79,333.48**

**RESOLUTION NO 2022-81**  
**VOUCHERS TO BE PAID FOR ABSTRACTS A3**

**ON MOTION** of Trustee Belson, seconded by Trustee Woodward Jr., to have Clerk-Treasurer Woodworth pay Abstracts A3 #16367 – #16420.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth presented the Board with a quote of \$11,999.29 to purchase a new zero turn mower and to trade in the current X-Mark mower at a value of \$2,200.00.

**RESOLUTION NO 2022-82**  
**PURCHASE OF A JOHN DEERE ZERO TURN MOWER AND TRADE-IN OF X-MARK MOWER**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kenyon, to authorize the purchase of the new John Deere zero turn mower of \$11,999.29 while trading in the X-Mark mower valued at \$2,200.00 towards the purchase, not to exceed \$9,800.00.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted the Village has received two donated picnic tables and two trees that the Department of Public Works has created a park setting at the Lake front by the Water Treatment Plant. Superintendent Woodworth has received a request for a sign to be donated naming the area “Sunset Park”. Superintendent Woodworth asked if that is something the Board would like to do. The Board noted they would like to seek advice from Attorney Bogan first.

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Holland**

- Nothing

**Report – Mayor Belson**

- Mayor Belson thanked the Department of Public Works for the area created at the Lake with the donated items.
- Mayor Belson presented the Board with the letter of appreciation from the Lyndonville Lions Club regarding the 4<sup>th</sup> of July.

**OLD BUSINESS:**

- Fire District – Reminder of the joint meeting with the Town of Yates, Pinsky and Lyndonville Fire Department is August 2, 2022 at 6:00pm at the Fire Hall.
- Mobile Food Truck Fee – Code Enforcement Raduns noted he spoke to Dubby’s, and Village of Medina their fee is \$25.00 per day. Code Enforcement Raduns noted no one else is really charging and recommended the fee be waived but there still be an application required.

**RESOLUTION NO 2022-83**  
**MOBILE FOOD TRUCK FEE - WAVIED**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Holland, to waive the daily fee for the mobile food truck fee but the application/permit is still required and the local law adhered to.

Vote: 3 Ayes (Belson, Holland, Woodward Jr.); 0 Nays; 1 Abstain (Kenyon);

**NEW BUSINESS:**

- Mayor Belson presented the Board with the contract renewal from Municipal Solutions and requested authorization to sign the contract renewal.

**RESOLUTION NO 2022-84**  
**CONTRACT RENEWAL – MUNICIPAL SOLUTIONS**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kenyon, to authorize Mayor Belson to sign the contract renewal with Municipal Solutions.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Mayor Belson presented the Board with the amendment of the contact for Municipal Solutions for the WIIA resubmission.

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**RESOLUTION NO 2022-85**

**CONTRACT AMENDMENT – MUNICIPAL SOLUTIONS – WIA RESUBMISSION**

**ON MOTION** of Trustee Holland, seconded by Trustee Woodward Jr., to authorize Mayor Belson to sign the contract amendment with Municipal Solutions for the WIA resubmission.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth requested the Board authorize National Grid to install three power outlets on poles #15 at South Main/Maple, 14 ½ North Main/Maple and 13 in front of Dollar General for the Village's street decorations. Clerk-Treasurer Woodworth noted there will be a \$56.77 annual charge per outlet.

**RESOLUTION NO 2022-86**

**NATIONAL GRID - OUTLETS**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, request that National Grid install power outlets on poles #15, 14 ½ and 13 on Main Street with the annual per outlet charge of \$56.88 to be charged to the Village's Street Lighting account.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

- Trustee – Mayor Belson asked the Board to appoint Terry Stinson to fill the vacant Trustee's term until 2023.

**RESOLUTION NO 2022-87**

**TRUSTEE APPOINTMENT – TERRY STINSON – END OF TERM IN 2023**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to appoint to fill the vacant Trustee position until the end of the term in 2023.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to adjourn the meeting at 6:43PM.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer