

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, August 3, 2020 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Andrew Cousins - Absent  
Kimberly Kenyon  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth - Absent  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan  
Fire Chief Ben Bane  
Public – Dialed in to Zoom:

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Kenyon, to accept the minutes of the July 6, 2020 regular meeting.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Veterans Park – Yates Community Library is requesting use of Veterans Park on August 10 and August 17, 2020 for concerts in the park. The Board asked if there had been any feedback, Clerk-Treasurer Woodworth noted there has been no feedback. Attorney Bogan advised that if there was no feedback and things were going well to have the Library continue to hold the remaining concerts on the Library property for this year.

**Report – Fire Chief Bane**

- Report – 113 Calls for 2020; 28 Calls for July (8 – EMS Town, 11 – EMS Village, 3 – Smoke Alarm Town, 3 – Grass/Brush Fire Town, 1 – Vehicle Fire Town, 1 – CO Detector Village and 1 – Mutual Aid to Medina (storm detail))
- Mayor Belson asked for an update on the Fire Departments annual gun raffle. Chief Bane noted the gun raffle has been cancelled for this year, they are looking at doing some other fundraising.
- Mayor Belson asked the Board for approval to follow the Fire Department Board of Director’s recommendation for the removal of one member and a 14-day suspension of one member.

**RESOLUTION NO 2020-60**

**REMOVAL OF ONE MEMBER AND 14-DAY SUSPENSION OF ONE MEMBER**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Wilson, to follow the Lyndonville Fire Department Board of Director’s recommendation to remove one member and a 14-day suspension of one member.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Code Enforcement Wolfe**

- Mayor Belson noted Code Enforcement Wolfe will be issuing an appearance ticket with regards to the complaint at 43 Garland, once courts are reopened.

**Report – Attorney Bogan**

- Attorney Bogan advised the Board to move forward with State resolution for accepting the new Retention and Disposition Schedule for New York Local Government Records (LGS-).

**RESOLUTION NO 2020-61**

**RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kenyon, be:

**RESOLVED**, By the Board of Trustees of the Village of Lyndonville that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a)only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b)only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Clerk-Treasurer Woodworth**

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, August 3, 2020 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

- Clerk-Treasurer Woodworth informed the Board of water damage in the document storage room.
- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's police report and speed trail report.
- Clerk-Treasurer Woodworth asked the Board to authorized Mayor Belson to execute the MSRB EMMA filings agreement with Municipal Solutions

**RESOLUTION NO 2020-62**

**AUTHORIZATION FOR MAYOR BELSON TO EXECUTE THE EMMA FILINGS AGREEMENT WITH MUNICIPAL SOLUTIONS**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to authorize Mayor Belson to execute the EMMA filings agreement with Municipal Solutions.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A2-1 – A3 # 14433 – 14500 to be paid

General	\$ 34,323.02
Water	\$ 14,083.29
Sewer	<u>\$ 46,827.62</u>
<b>Grand Total</b>	<b>\$ 95,233.93</b>

**RESOLUTION NO 2020-63**

**VOUCHERS TO BE PAID FOR ABSTRACTS A2-1 – A3**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Wilson, to have Clerk-Treasurer Woodworth pay Abstracts A2-1 – A3 # 14433 - 14500.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Absent – Clerk-Treasurer Woodworth reported on behalf of Superintendent Woodworth.
  - Public Works Maintenance Worker - Devan Freeman received his "A" license to operate the Water Treatment Plant, this is not a step raise just received his license.
  - Sewer Use Law - Superintendent Woodworth is currently reviewing the updated proposed sewer use law prepared by MRB Group. Once the draft is finalized MRB Group and Superintendent Woodworth will forward the draft to the Board and Village Attorney for review and schedule a public hearing for October.
  - Wastewater Treatment Plant Disinfection – Superintendent Woodworth spoke with MRB Group regarding the required disinfection at the Wastewater Treatment Plant. MRB Group noted there are two possible grants available however given the pandemic they are in limbo at this time. MRB Group informed Superintendent Woodworth that the plans and specs will need to be in place by next May. MRB Group is not aware of any delaying the implementation of the disinfection; that's scheduled for 2023.
  - Water Treatment Plant Roof – Superintendent Woodworth recommended that the Board approve the Garland Co. to solicit bids for the replacement roof project at the Water Treatment Plant. Bids will be obtained for both roof jobs together and them separately.

**RESOLUTION NO 2020-64**

**AUTHORIZE THE GARLAND CO. TO OBTAIN BIDS FOR THE ROOF REPLACEMENT PROJECT AT THE WATER TREATMENT PLANT**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kenyon, to authorize the Garland Co. to obtain bids for the roof replacement project at the Water Treatment Plant.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Cousins**

- Nothing - Absent

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Wilson**

- Nothing

**Report – Mayor Belson**

- Mayor Belson thanked Clerk-Treasurer Woodworth for keeping the office going during the pandemic, also thanked the Lyndonville Fire Department for everything they have been doing.

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, August 3, 2020 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Elections Inspectors – Clerk-Treasurer Woodworth asked the Board for approval the elections inspectors for the September 15, 2020 of Carla Woodworth (Chairperson) and Paul Daigler, with alternates Joyce Chizick and Sherri Manning.

**RESOLUTION NO 2020-65**

**ELECTIONS INSPECTORS – CARLA WOODWORTH (CHAIRPERSON) AND PAUL DAIGLER, WITH ALTERNATES JOYCE CHIZICK AND SHERRI MANNING**

**ON MOTION** of Trustee Wilson, seconded by Trustee Kenyon, to appoint Carla Woodworth (Chairperson) and Paul Daigler as the election’s inspectors for the September 15, 2020 election with Joyce Chizick and Sherri Manning as alternates.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kenyon, to adjourn the meeting at 6:16PM.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*

Clerk-Treasurer