

Regular meeting of the Planning Board, Village of Lyndonville was held on Wednesday, September 15, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 7:00 PM

PRESENT: Planning Board Chairman: Steven Vann - via Zoom
Planning Board Members: Terry Chaffee
Patricia Gawne
Virginia Hughes - Absent
Clerk-Treasurer/Planning/Zoning Clerk Teri Woodworth
Code Enforcement Officer Dan Wolfe - via Zoom
Public – Dialed in to Zoom:
Public – In person Haley Shaffer, Dillon Wagner

- Planning Board Clerk Woodworth noted that Kelly Cousins has resigned from the Planning Board.

ON MOTION of Planning Board Member Chaffee, seconded by Planning Board Member Gawne, to accept the minutes of the August 2, 2021 special meeting.

Vote: 3 Ayes (Chaffee, Gawne, Vann); 0 Nays; 0 Abstain

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- Mobile Food Truck Local Law – The Board discussed the mobile food truck fee of \$25.00 per day for the permit. The Board discussed recommending to Village Board to add an annual \$250.00 fee in additional to the \$25.00 daily fee. Planning Board Clerk Woodworth shared with the Board the concern/confusion from a mobile food truck that was at the farmers market at 29 South Main Street relative to other municipalities. Planning Board Member Gawne inquired if mobile food permits were required at the school. Planning Board Clerk Woodworth noted she checked with Wade Beltramo at NYCOM and he advised if the food truck is on school grounds for educational purposes, then a permit would not be needed; however, food trucks operating for non-educational or community festivals would need a permit.
- Code Enforcement Wolfe informed the Board they will need to have their October meeting as the 246 West Avenue Cell Tower project is being challenged by lawyers and is going to need a site plan review. Code Enforcement Wolfe will be contacting the Cell Tower’s attorney to discuss things further. Chairman Vann asked if making these upgrades would help with stronger cell service.
- The Planning Board set the October 20, 2021 at 4:00pm.

PLANNING BOARD - RESOLUTION 2021-20

FORMAL RECOMMENDATION TO ADD A \$250.00 ANNUAL FEE FOR THE MOBILE FOOD TRUCK BASED ON CALENDAR YEAR

ON MOTION of Planning Board Member Gawne, seconded by Planning Board Member Chaffee, to have Chairman Vann make formal recommendation to the Village Board to add a \$250.00 annual fee to the Mobile Food Truck application fee based on calendar year.

Vote: 3 Ayes (Chaffee, Gawne, Vann); 0 Nays; 0 Abstain

ON MOTION of Planning Board Member Chaffee, seconded by Planning Board Member Gawne, to adjourn the meeting at 7:14PM.

Vote: 3 Ayes (Chaffee, Gawne, Vann); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer, Planning/Zoning Clerk