

**Regular meeting of the Trustees, Village of Lyndonville was held on Tuesday, September 7, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Anne Marie Holland  
Kimberly Kenyon - Absent  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - via Zoom  
Attorney Katherine Bogan  
Fire Chief Ben Bane - Absent  
Public – Present:

Mayor Belson asked for a moment of silence after the pledge for the loss of Lyndonville Fire Department member Emerson Young.

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Woodward Jr., to accept the minutes of the August 2, 2021 regular meeting.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Danell Gibson – Fire Hall – Danell Gibson is requesting use of the Fire Hall on October 9, 2021 from 11:00am to 7:00pm for a baby shower.

**RESOLUTION NO 2021-70**

**USE OF FACILITIES – DANELL GIBSON**

**ON MOTION** of Trustee Holland, seconded by Trustee Wilson, to approve the use of facilities request from Danell Gibson as requested.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Code Enforcement Wolfe**

- Mayor Belson confirmed everyone received Code Enforcement Wolfe’s report.
- Trustee Woodward inquired about the status of the clean up at 43 Garland, inquired if the residents showed up for their court appearance. Mayor Belson will follow up with Code Enforcement Wolfe.

**Report – Officer Larkin**

- No report was provided at this time.

**Report – Fire Chief Bane**

- No report was provided at this time.

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth presented the Board with the budget to actual report as of August 31, 2021.
- Clerk-Treasurer Woodworth presented the Board with the NYCOM presentation on the ARPA funds. Clerk-Treasurer Woodworth also noted the updated figure the Village is to receive total is \$80,102.32.
- Clerk-Treasurer Woodworth informed the Board that Computel Consultants is working on a settlement with NYSEG for back gross receipts tax owed.
- Clerk-Treasurer Woodworth ask the Board for approval to transfer \$28,726.54 from the NCYLASS Employee’s Benefits account into the M&T Account to cover the retirement payout for Gary White.

**RESOLUTION NO 2021-71**

**TRANSFER FROM NYCLASS EMPLOYEE BENEFITS ACCOUNT TO M&T BANK**

**ON MOTION** of Trustee Holland, seconded by Trustee Woodward Jr., to authorize Clerk-Treasurer Woodworth to transfer \$28,726.54 from the NYCLASS employee’s benefit account into M&T Bank account.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth requested approval to increase Clerk Part-Time’s pay from \$15.00 to \$16.69 based on performance, experience and obtaining her notary certification.

**RESOLUTION NO 2021-72**

**CLERK PART-TIME PAY INCREASE**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr., to increase the Clerk Part-Time’s pay from \$15.00 to \$16.69 effective September 7, 2021 based on obtaining the notary certification.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A3-1 – A4 #15455 - #15560 to be paid for 2021-2022

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General	\$ 26,691.85
Water	\$ 144,105.61
Sewer	<u>\$ 6,336.49</u>
<b>Grand Total</b>	<b>\$ 177,133.95</b>

**RESOLUTION NO 2021-73**

**VOUCHERS TO BE PAID FOR ABSTRACTS A3-1 – A4**

**ON MOTION** of Trustee Wilson, seconded by Trustee Holland, to have Clerk-Treasurer Woodworth pay Abstracts A3-1 – A4 # 15455 – #15560.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth noted the Bonadio Group is here auditing and will be looking to speak to Trustee Holland and Clerk Part-Time Lewis for fraud interviews.

**Report – Superintendent Woodworth**

- Superintendent Woodworth will be working with Mayor Belson and Assistant Superintendent Freeman to schedule interviews for the Public Works Maintenance Worker position, 8 applications have been received.
- Superintendent Woodworth noted Lyndonville Central School put in a meter pit at the softball field for the use of watering the fields. Superintendent Woodworth inquired how they were to be changed on the new account. Attorney Bogan inquired who installed and paid for the meter. Superintendent Woodworth noted it was part of the school's upgrade project, it was installed and paid for by the school. Attorney Bogan advised the account should be setup the same as any other account would be in the Village. Clerk-Treasurer Woodworth confirmed it would be a water only account. Superintendent Woodworth noted he will talk to the school as to how they want to go about turning on and off the water in the fall and spring. Superintendent Woodworth noted they should be charged the minimum for the September 1, 2021 billing cycle, he will advise the schools head of maintenance of this.

**Report – Trustee Kenyon**

- Nothing - Absent

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Holland**

- Nothing

**Report – Trustee Wilson**

- Trustee Wilson thanked Superintendent Woodworth for repairing the bump on South Main Street. Superintendent Woodworth thanked the Town of Yates, Orleans County Highway Department and the Town of Clarendon for assisting with the repair.
- Trustee Wilson inquired on the status of getting the street lights converted over to LED. Trustee Holland noted the commitment letter had been sent in, she will follow up with National Grid on the status.
- Trustee Wilson noted he's spoken to someone from Barker who's interested in the Code Enforcement position. Mayor Belson noted he's been meeting with the Town of Ridgeway, the Town of Shelby and the Town of Yates on a municipal cooperation agreement making Code Enforcement a full-time position for the four municipalities.

**Report – Mayor Belson**

- Mayor Belson noted there was an issue in the Village Hall this week with a resident regarding Dollar General.

**OLD BUSINESS:**

- Water Rate Agreement – Work in progress.
- Dollar General – Waterline – Attorney Bogan advised Dollar General that it must be a 5-year agreement. Attorney Bogan will email Code Enforcement Wolfe, Tara Mathis from the Broadway Group and Paul Chatfield from the MRB Group for an update on the agreement. Trustee Wilson inquired if Dollar General understands why this is being requested as he didn't feel that was clear originally. Attorney Bogan will make sure there's a clear understanding.
- Mayor Belson noted Governor Hochul's announcement of employers implementing workplace safety plans due to Covid-19 under the New York State's Hero Act. Mayor Belson inquired if this was satisfied in the last state mandated plan. Attorney Bogan advised the last plan covers this.
- Cannabis/Marijuana – Mayor Belson noted the State is developing a cannabis board. The Board set the Public Hearing for October 4, 2021 at 6:05pm. The Board discussed the process to pass the local law.

**NEW BUSINESS:**

- Planning Board Member Kelly Cousins – Mayor Belson asked the Board to accept the letter of resignation from Kelly Cousins from the Village Planning Board, with regrets.

**RESOLUTION NO 2021-74**

**PLANNING BOARD MEMBER – KELLY COUSINS - RESIGNATION**

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**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr., to accept the letter for resignation of Kelly Cousins from the Village of Lyndonville Planning Board effective August 4, 2021, with regrets.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Trustee Holland inquired where things stand with the water rate agreement with the Town of Yates. Attorney Bogan and Superintendent Woodworth will work on getting agreement updated to be presented to the Town of Yates.
- Superintendent Woodworth asked for the Board's blessing to have Christmas in Lyndonville this year. Mayor Belson noted as long as things are done in compliance with the CDC guidelines.

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to adjourn the meeting at 6:27PM.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer