

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 6, 2023 at the Village Hall. The meeting opened at 6:00 PM

PRESENT:	Mayor:	John Belson
	Deputy Mayor:	Danny Woodward Jr.
	Trustees:	Anne Marie Holland
		Kimberly Kenyon
		Terry Stinson
	Clerk-Treasurer	Teri Woodworth
	Supt. of Public Works	Terry M. Woodworth
	Code Enforcement Officer	David Reese - Absent
	Attorney	Katherine Bogan
	Fire Chief	Michael Heideman - Absent
	Public – Present:	Carla Woodworth, Justin Edwards

APPROVAL OF THE MINUTES

ON MOTION of Trustee Woodward Jr. seconded by Trustee Holland, to accept the minutes of the January 3, 2022 regular meeting.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Justin Edwards asked the Board for an update on his concerns of the engine brakes on West Avenue. Clerk-Treasurer Woodworth noted it was passed on the Planning Board President who didn't see a need for any action. Attorney Bogan requested that Clerk-Treasurer Woodworth put the engine brake concern on the next Planning Board agenda on February 15, 2023 and notify Mr. Edwards so he can address the Planning Board directly.

USE OF FACILITIES

- Lyndonville Baseball Softball is requesting use of the Village Hall meeting room on February 7, 2023 from 6:00pm-7:30pm for a coaches meeting.
- Lyndonville Baseball Softball is requesting use of the Lake Avenue Ball fields from April 1, 2023 to July 1, 2023 for little league. Clerk-Treasurer Woodworth noted the Board has already approved the use of the Lake Avenue Ball fields from June 19, 2023 to August 5, 2023 for Loyal soccer. Clerk-Treasurer Woodworth noted a schedule was not provided yet for the Lyndonville Baseball Softball. The Board noted the Lyndonville Baseball Softball will have to work around the already approved Loyal Soccer schedule.

RESOLUTION NO 2023-7

USE OF FACILITIES – LYNDONVILLE BASEBALL SOFTBALL

ON MOTION of Trustee Holland, seconded by Trustee Woodward Jr., to approve the use of facilities for the Lyndonville Baseball Softball on February 7, 2023 from 6:00pm-7:30pm for a coaches meeting.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION NO 2023-8

USE OF FACILITIES – LYNDONVILLE BASEBALL SOFTBALL

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to approve the use of facilities for the Lyndonville Baseball Softball as requested from April 1, 2023 to July 1, 2023 pending insurance is provided prior to starting and based on availability having to work around the already approved Loyal soccer schedule.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Police Dept

- Nothing

Report – Chief Heideman

- Nothing - Absent

Report – Attorney Bogan

- Attorney Bogan noted the deed for the property at 148 North Main Street has been filed and we may now remove that property from the Village's insurance.

Report – Code Enforcement Reese

- Clerk-Treasurer Woodworth presented Code Enforcement Reese report for January 2023: 1 – Building permit issued, 1 – Certificate of occupancy issued, 1 – Building permit inspection, 3 – Scheduled inspections, 2 – 1203 Inspections scheduled, 2 – Building permit extensions issued, 2 – Unregistered vehicle letters sent, 2 – Electrical inspection follow ups, and spoke with Lyndonville Fire Chief Heideman regarding a program to assist with getting house numbers on homes in the Village.

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth noted C&H PC installed a new hard drive in the Clerk-Treasurer's laptop.
- Clerk-Treasurer Woodworth noted the deed was filed with Orleans County Clerk's office on January 31, 2023 when she delivered a second original survey map.
- Clerk-Treasurer Woodworth noted the updated Dam Emergency Action plan has been fully executed by all the required officials for those who would like a copy.
- Clerk-Treasurer Woodworth thanked Clerk Part-Time Lewis for scanning in all the property record files and 1203 inspections to allow Code Enforcement to access everything electronically now.

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- Clerk-Treasurer Woodworth noted the Main Street Grant is in the final review stages, there are a few items in question that LaBella Associates is working on with the State.
- Clerk-Treasurer Woodworth noted the W2's and 1099's have been mailed out.
- Clerk-Treasurer Woodworth noted the BAN for the Wastewater Treatment Plant Disinfection Project closed on January 25, 2023.
- Clerk-Treasurer Woodworth noted the Village's SAM's registration has been renewed.
- Clerk-Treasurer Woodworth requested the Board approve the transfer of all remaining funds on the NYCLASS Fire Comp account of \$185,253.69.

RESOLUTION NO 2023-9

NYCLASS FIRE COMP ACCOUNT

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to transfer the remaining funds of \$185,253.69 from the Village NYCLASS Fire Comp account to the Lyndonville Joint Fire District for the purpose of purchasing equipment.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth provided the Board with the budget to actual report for January 2023.
- Vouchers – Abstract A8-1 – A9 #16822 & #16902 to be paid for 2022-2023

General	\$ 31,601.11
Water	\$ 11,777.92
Sewer	\$ 20,926.99
Grand Total	\$ 64,306.02

RESOLUTION NO 2023-10

VOUCHERS TO BE PAID FOR ABSTRACTS A8-1 – A9

ON MOTION of Trustee Holland, seconded by Trustee Woodward Jr., to have Clerk-Treasurer Woodworth pay Abstracts A8-1 – A9 #16822 – #16902.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth noted the mixer has been installed and operational at the Water Tower.
- Superintendent Woodworth noted there's been some changes with the Waste Water Treatment Plant Disinfection that the DPW will be able to help with and cut back on some costs.
- Superintendent Woodworth noted the new doors will be installed at the Village Hall at 8:00am on February 7, 2023.
- Superintendent Woodworth asked the Board for approval to sell some surplus equipment on Govdeals.com:
 - Homelite MP88 demo saw
 - Briggs & Stratton 5 hp generator
 - McCulloch ProMac 690 demo saw & box
 - Homelite XL-98C demo saw & box
 - Toro CCR Powerlite 3 hp snow thrower
 - Troy-Bilt Squal 2100 208cc snow thrower
 - Briggs & Stratton 6.5hp gas power washer
 - Craftsman 1700psi electric power washer
 - Briggs & Stratton 206cc gas engine
 - Echo two stroke 1" water pump

RESOLUTION NO 2023-11

SALE OF SURPLUS EQUIPMENT

ON MOTION of Trustee Kenyon, seconded by Trustee Stinson, to declare the equipment as presented as surplus and to authorize Superintendent Woodworth to sell said equipment.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted the Ford tractor caught on fire and has been deemed a total loss by Selective insurance. Superintendent Woodworth noted he and Assistant Superintendent Freeman are looking into a replacement tractor, they are waiting for the state bid pricing to come back from the representative. Mayor Belson noted he spoke to Assistant Superintendent Freeman about a new tractor and talked about possibility getting a skid steer. Superintendent Woodworth confirmed with Attorney Bogan that it would be considered an emergency purchase and wouldn't have to follow the procurement policy. Attorney Bogan noted it would be an emergency and just would need approval by Board resolution to purchase the replacement.

Report – Trustee Kenyon

- Nothing

Report – Trustee Woodward Jr.

- Nothing

Report – Trustee Stinson

- Trustee Stinson thanked Code Enforcement Reese for report.
- Trustee Stinson thanked Code Enforcement Reese and Clerk-Treasurer Woodworth for handling certificate of occupancy across the street so quickly.

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Report – Trustee Holland

- Trustee Holland inquired on the status of the annual 1203 submission. Mayor Belson noted that prior Code Enforcement Raduns will do the submission for 2022.

Report – Mayor Belson

- Mayor Belson noted a child's backpack was hit while in the cross walk in front of school and that the Orleans County Sheriff's Department handled it.
- Mayor Belson noted a resident stole fireball from Crosby's.

OLD BUSINESS:

- Part-Time Police Officer – Nothing at this time.

NEW BUSINESS:

- Polling Place - The Board discussed the polling location and time.

RESOLUTION NO 2023-12

POLLING PLACE FOR THE VILLAGE OF LYNDONVILLE MARCH 21, 2023 ELECTION

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to set the polling place and hours for the Village of Lyndonville Village Election on March 21, 2023 to be as follows, the hours of 12:00pm (noon) to 9:00pm and the location to be at the Village Hall 2 South Main Street, Lyndonville, NY 14098.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked the Board to approve paying the elections inspectors \$12.00 per hour. The Board discussed what's involved to be an elections inspector.

RESOLUTION NO 2023-13

ELECTIONS INSPECTORS PAY

ON MOTION of Trustee Belson, seconded by Trustee Woodward Jr., to pay the elections inspectors \$15.00 per hour.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Elections Inspectors - Clerk-Treasurer Woodworth asked the Board to approve Carla Woodworth as the chairperson of the Election on March 21, 2023 with Joyce Chizick, and Patricia Nagel and Sherri Babcock as alternates.

RESOLUTION NO 2023-14

APPOINTMENT ELECTIONS INSPECTORS CARLA WOODWORTH – CHAIRPERSON WITH JOYCE CHIZICK AND PATRICIA NAGEL AND SHERRI BABCOCK AS ALTERNATES

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to appoint Carla Woodworth as the chairperson of the elections along with Joyce Chizick, and Patricia Nagel and Sherri Babcock as alternates.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION NO 2023-15

SALVAGE BILL OF SALE – FORD TRACTOR

ON MOTION of Trustee Woodward Jr., seconded by Trustee Stinson, to accept the Salvage Bill of Sale of \$14,124.28 for the Ford tractor fire and to authorize Mayor Belson to sign.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-A of the Real Property Tax Law – The Board discussed adding the exemption. Clerk-Treasurer Woodworth noted she spoke with Orleans County Director of Real Property Dawn Allen who advised to hold off right now as they are looking into a County wide exemption. Clerk-Treasurer Woodworth noted there wasn't enough time to have a public hearing and adopt the new exemption by local law prior to the March 2023 tax rolls closing.
- Trustee Kenyon asked Attorney Bogan in the Village needed to rescind the resolution hiring the police position considering the individual didn't qualify. Attorney Bogan noted no need to rescind since the resolution was pending the qualification and since that didn't happen its fine.
- Clerk-Treasurer Woodworth presented Mayor Belson and Superintendent Woodworth with the official request for budget estimates for the 2023/2024 budget year due back by March 1, 2023. Clerk-Treasurer Woodworth provided the Board of Trustee's with the three month calendar with all the budget deadlines. Trustee Stinson inquired about the DPW pay scale. Trustee Kenyon noted the DPW pay scale adjustments will be proposed in the 2023/2024 budget. Mayor Belson noted we need to do the tax cap local law soon. Clerk-Treasurer Woodworth noted the tax cap local law will be done if necessary in April when the budget public hearing is done.

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to adjourn the meeting at 6:35PM.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer