

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, March 6, 2023 at the Village Hall. The meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson - Absent  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Anne Marie Holland  
Kimberly Kenyon  
Terry Stinson  
  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Assistant Supt of Public Works Devan Freeman  
Code Enforcement Officer David Reese - Absent  
Attorney Katherine Bogan  
  
Public – Present: Carla Woodworth, Justin Edwards

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Holland seconded by Trustee Kenyon, to accept the minutes of the February 6, 2023 regular meeting and the February 21, 2023 emergency meeting.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Justin Edwards asked what has been figured out regarding the no engine brakes. Attorney Bogan presented the Board with a draft local law prohibiting engine brakes. Attorney Bogan noted however NYS DOT doesn't allow for it on State Highways. Attorney Bogan read recommended/proposed local law and noted cannot put signs on State Highway. Carla Woodworth inquired who as to who enforces the proposed local law. Attorney Bogan noted Orleans County Sheriff's Department and Village of Lyndonville Police can enforce. Trustee Kenyon inquired if such a law is allowed since NYS Vehicle and Traffic Law requires as a safety device. Attorney Bogan inquired as to when engine brakes are being used. Mr. Edwards explained on the way down the hill on West Avenue. Attorney Bogan noted that since the proposed local law was just received today it can be added to the agenda next month.

**RESOLUTION NO 2023-18**

**PUBLIC HEARING – LOCAL LAW 2023-1 – PROHIBITING THE USE OF ENGINE BRAKING SYSTEMS WITHIN THE VILLAGE OF LYNDONVILLE**

**ON MOTION** of Trustee Holland, seconded by Trustee Stinson, to set the public hearing for Local Law 2023-1 – Prohibiting the use of engine braking systems within the Village of Lyndonville for March 27, 2023 at 2:30pm.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

**USE OF FACILITIES**

- Nothing

**Report – Attorney Bogan**

- Nothing

**Report – Code Enforcement Reese**

- Code Enforcement Reese - Absent
- Report given by Clerk-Treasurer Woodworth : February 2023: (3 – 1203 Inspections completed, 2 – 1203 Inspection requests sent, 3 – Rubbish Violations sent, 2 – Complaints received (1 – AirBnB and 1 – Rubbish), 1 – Scheduled to inspect for possible C of O, Working on a packet to assist with community members who need assistance, completed the annual 1203 report for 2022.)

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth noted the Main Street Grant is in the final review stages, final payment was split into 2 due to issues with paperwork.
- Clerk-Treasurer Woodworth asked the Board for approval to declare the 3 computers, 2 scanners and 1 network switch surplus and to be disposed of in the electronic e-waste shed.

**RESOLUTION NO 2023-19**

**SUPRLUS EQUIPMENT – 3 COMPUTERS, 2 SCANNERS AND 1 NETWORK SWITCH**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Stinson, to declare the 3 computers, 2 scanners and 1 network switch surplus and to be disposed of in the electronic e-waste shed.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth provided the Board with the budget to actual report for February 2023.
- Clerk-Treasurer Woodworth requested a special meeting on March 27, 2023 at 2:30pm for the tentative budget presentation.
- Vouchers – Abstract A9-1 – A10 #16909 & #16975 to be paid for 2022-2023

General	\$ 21,531.43
Water	\$ 43,108.50
Sewer	\$ 15,670.26
<b>Grand Total</b>	<b>\$ 80,310.19</b>

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**RESOLUTION NO 2023-20**

**VOUCHERS TO BE PAID FOR ABSTRACTS A9-1 – A10**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to have Clerk-Treasurer Woodworth pay Abstracts A9-1 – A10 #16909 – #16975.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth surplus equipment was sold on GovDeals.com.
- Superintendent Woodworth noted they will be doing RPZ testing at Mizkan.
- Superintendent Woodworth noted they helped Lyndonville Central School rebuild their RPZ.
- Superintendent Woodworth informed the Board of the water main break on Church Street during the Church fire. Superintendent Woodworth noted we need to look into funding for assistance in replacing the 1924 water lines throughout the Village.
- Assistant Superintendent Freeman informed the new tractor is being put together and the Village will be on a lease agreement until the purchase is approved.
- Superintendent Woodworth the old tractor that caught on fire has been removed from the DPW by our insurance company.
- Superintendent Woodworth presented the Board with a letter for resignation from Paul Kurz. Superintendent Woodworth noted Mr. Kurz mentioned in his letter that he received his D license and didn't receive an increase of \$1.24 per hour. Superintendent Woodworth has not received a copy of said license nor has the Orleans County Health Department. The New York State website shows the D license for Mr. Kurz. Superintendent Woodworth asked for approval to post an ad for the Public Works Maintenance Worker position.

**RESOLUTION NO 2023-21**

**RESIGNATION – PAUL KURZ**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to accept the letter of resignation from Paul Kurz.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

**RESOLUTION NO 2023-22**

**PUBLIC WORKS MAINTENANCE WORKER AD**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to an ad for the Public Works Maintenance Worker position in the Orleans County Pennysaver, the Orleans Hub, Village website and locally around the Village..

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

**RESOLUTION NO 2023-23**

**RETRO PAY – PAUL KURZ**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to retro pay Paul Kurz \$1.24 step pay increase for obtaining his D license on November 22, 2022 per the Orleans County Health Department interview date.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted Public Works Maintenance Worker Noah Poler is signed up for training working on his A & B licenses.

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Stinson**

- Trustee Stinson inquired if the Village is going to follow up on Joe Morelle's email for funding.
- Trustee Stinson inquired about the water main break. Superintendent Woodworth explained the water break on Church Street and noted we were able to repair quickly without having to dig. Superintendent Woodworth thanked Village of Medina for coming with vacuum truck to assist with getting leak fixed quickly.

**Report – Trustee Holland**

- Trustee Holland asked Clerk-Treasurer Woodworth to complete the survey funding survey from Congressman Joe Morelle.

**Report – Trustee Woodward Jr.**

- Trustee Woodward Jr. thanked Superintendent Woodworth and the DPW for their assistance with the water for the Church fire and water main break.

**Report – Mayor Belson**

- Nothing - Absent

**OLD BUSINESS:**

- Part-Time Police Officer – Nothing at this time.
- Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-A of the Real Property Tax Law – Nothing as this time, waiting on County wide proposal.

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**NEW BUSINESS:**

- Sewer Debt Exclusion Application – Municipal Solutions – Clerk-Treasurer Woodworth presented the Board with the proposal from Municipal Solutions to apply for the sewer debt exclusion.

**RESOLUTION NO 2023-24**

**SEWER DEBT EXCLUSION APPLICATION – MUNICIPAL SOLUTIONS**

**ON MOTION** of Trustee Holland, seconded by Trustee Stinson, to hire Municipal Solutions to submit the sewer debt exclusion application.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Intermunicipal Agreement between the Village of Lyndonville and Lyndonville Central School District – Tabled at this time.

**ON MOTION** of Trustee Holland, seconded by Trustee Stinson, to adjourn the meeting at 6:32PM.

Vote: 4 Ayes (Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer