

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, May 1, 2023 at the Village Hall. The meeting opened at 6:00 PM

PRESENT: Mayor: John Belson
 Deputy Mayor: Danny Woodward Jr.
 Trustees: Anne Marie Holland
 Kimberly Kenyon
 Terry Stinson
 Clerk-Treasurer Teri Woodworth
 Supt. of Public Works Terry M. Woodworth
 Assistant Supt of Public Works Devan Freeman
 Code Enforcement Officer David Reese - Absent
 Attorney Katherine Bogan - Absent

Public – Present:

PRIVILEGE OF THE FLOOR

- Nothing

Report – Clerk-Treasurer Woodworth

- Vouchers – Abstract A12-1 – A12-2 #17114 & #17171 to be paid for 2022-2023

General	\$ 5,919.94
Water	\$ 7,834.83
Sewer	\$ 4,000.79
Grand Total	\$ 17,755.56

RESOLUTION NO 2023-44

VOUCHERS TO BE PAID FOR ABSTRACTS A12-1 – A12-2

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to have Clerk-Treasurer Woodworth pay Abstracts A12-1 – A12-2 #17114 – #17171.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Board with the following items to be destroyed:

Items to be Destroyed	Year	NYS LGS-1 Retention Requirement
Abstracts/Vouchers/Packing Slips/Invoices	2016-2017	6 Years
BNY Mellon	6/1/2016 - 5/31/2017	6 Years
Deposit Book - Receivable	3/13/2017 - 5/15/2017	6 Years after date of most recent entry
Deposit Book - Receivable	12/27/2016 - 3/13/2017	6 Years after date of most recent entry
Deposit Book - Receivable	10/31/2016 - 12/27/2016	6 Years after date of most recent entry
Deposit Book - Receivable	9/20/2016 - 10/31/2016	6 Years after date of most recent entry
Deposit Book - Receivable	7/26/2016 - 9/19/2016	6 Years after date of most recent entry
Deposit Book - Receivable	6/27/2016 - 7/2/2016	6 Years after date of most recent entry
Deposit Book - Receivable	5/6/2016 - 6/27/2016	6 Years after date of most recent entry
Deposit Book - Receivable	10/9/2015 - 11/10/2015	6 Years after date of most recent entry
Gross Receipts Tax	2016-2017	6 Years
M&T ACH Activity Summary	6/1/2016 - 5/31/2017	6 Years
M&T Bank - Account Analysis Statement	6/1/2016 - 5/31/2017	6 Years
M&T Bank - Your Card Processing Statement	6/1/2016 - 5/31/2017	6 Years
M&T Bank Statement - Payroll	6/1/2016 - 5/31/2017	6 Years
M&T Bank Statement - Receivables	6/1/2016 - 5/31/2017	6 Years
M&T Bank Statement - Sewer Projects Capital	6/1/2016 - 5/31/2017	6 Years
Mortgage Tax	6/1/2016 - 5/31/2017	6 Years
NYCLASS Statements	6/1/2016 - 5/31/2017	6 Years
Purchase Orders	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Building Permits	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Christmas in Lyndonville	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Copies	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Courier - Town of Yates	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Franchise Tax	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - LCS Gas Reimbursement	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Parking Tickets	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Peddler & Solicitor Permits	6/1/2016 - 5/31/2017	6 Years
Receipts of Payments - Returned Check Fee	6/1/2016 - 5/31/2017	6 Years
Rent - SBA	6/1/2016 - 5/31/2017	6 Years
Sales of Scrap Metal Receipts	6/1/2016 - 5/31/2017	6 Years
Sales Tax from Orleans County	6/1/2016 - 5/31/2017	6 Years
State Aid	6/1/2016 - 5/31/2017	6 Years
Tax Search	6/1/2016 - 5/31/2017	6 Years
Village Property Tax Bills	6/1/2016 - 5/31/2017	6 Years
Water/Sewer Payments	6/1/2016 - 5/31/2017	6 Years

RESOLUTION NO 2023-45

ITEMS TO BE DESTROYED

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, May 1, 2023 at the Village Hall. The meeting opened at 6:00 PM

ON MOTION of Trustee Kenyon, seconded by Trustee Holland, to approved Clerk-Treasurer Woodworth to destroy the list of items in accordance with the NYS LGS-1 as presented.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth requested that \$15,000.00 of the 2022-2023 sidewalk budget be carried over to the 2023-2024 budget.

RESOLUTION NO 2023-46

SIDEWALK BUDGET

ON MOTION of Trustee Holland, seconded by Trustee Woodward Jr., to appropriate \$15,000.00 from the 2022-2023 sidewalk budget into the 2023-2024 sidewalk budget.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth presented the Board with a quote to purchase a underground line locator.

RESOLUTION NO 2023-47

PURCHASE OF A AN UNDERGROUND LINE LOCATOR

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to authorize Superintendent Woodworth to purchase an underground line locator not to exceed \$6,200.00.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Assistant Superintendent Freeman – informed the Board that Nate Ralph has changed his mind on accepting the Public Works Maintenance Worker position. Assistant Superintendent Freeman recommended the Board hire Nathan Poler as he was their second choice. Assistant Superintendent Freeman noted Nathan Poler would be available to start in two weeks. Trustee Stinson inquired if there would be any concerns with the two Poler’s working together. Assistant Superintendent Freeman noted conversations have already been had and it will be monitor but there will be no issues.

RESOLUTION NO 2023-48

RESEND HIRING OF NATE RALPH AS A PUBLIC WORKS MAINTENANCE WORKER

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to resend hiring Nate Ralph as the Public Works Maintenance Worker due to he’s no longer interested.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION NO 2023-49

HIRE OF NATHAN POLER AS A PUBLIC WORKS MAINTENANCE WORKER

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to hire Nathan Poler effective June 14, 2023 as a Public Works Maintenance Worker on probation for 6 months.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Trustee Kenyon

- Nothing

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. noted he’s been watching the FEMA webinars looking into grant funds.

Report – Trustee Stinson

- Trustee Stinson noted some concerns on Facebook regarding water pressure. Superintendent Woodworth noted they rebuilt a pump which should help they are monitoring, also theres a bid demand on water right now too.
- Trustee Stinson thanked Terry and Carla Woodworth for all work they do on the flower planters on Main Street.

Report – Trustee Holland

- Trustee Holland mentioned a bump on Miller Drive. Superintendent Woodworth noted they need to move the DI’s out and repave the road this year.
- Trustee Holland noted the Memorial Day service was very nice, and park looked great.

Report – Mayor Belson

- Mayor Belson noted a proposed State of Emergency with regards to housing. Clerk-Treasurer Woodworth will add it to the June meeting.

OLD BUSINESS:

- Nothing

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, May 1, 2023 at the Village Hall. The meeting opened at 6:00 PM

NEW BUSINESS:

- Municipal Solutions – Application for Water Infrastructure Improvement Grant (WIIA) resubmission

RESOLUTION NO 2023-50

AUTHORIZATION FOR MAYOR BELSON TO EXECUTE THE WATER INFRASTRUCTURE IMPROVEMENT GRANT (WIIA) RESUBMISSION

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to authorize Mayor Belson to execute the Water Infrastructure Improvement Grant (WIIA) resubmission.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- WWTP Disinfection Project – Pay Requisition – Application #1 & 3

RESOLUTION NO 2023-51

WWTP DISINFECTION PROJECT – PAY REQUISITION – APPLICATION #2

ON MOTION of Trustee Woodward Jr., seconded by Trustee Stinson, to approve paying application # 1 and #3.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to adjourn the meeting at 2:50PM.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer