

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, October 2, 2023 at the Village Hall. The meeting opened at 6:00 PM

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Anne Marie Holland
Kimberly Kenyon
Terry Stinson

Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Assistant Supt of Public Works Devan Freeman
Code Enforcement Officer David Reese
Attorney Katherine Bogan

Public – Present: Carla Woodworth, Scott Goetze, Justin Edwards, Brett Baker,
Donnie Kaleinschmit

APPROVAL OF THE MINUTES

ON MOTION of Trustee Stinson seconded by Trustee Woodward Jr., to accept the minutes of the September 5, 2023 regular meeting.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- HH Dobbins submitted a letter of intent for sewer connection for the propose 30-man labor camp at 1680 North Lyndonville Road. Mayor Belson noted they would need to work with MRB Group and Superintendent Woodworth. Trustee Woodward Jr. inquired if seasonal or year-round. HH Dobbins noted it would be February to November. Superintendent Woodworth noted they would have to connect across the street, HH Dobbins would be responsible for cost for boring under the road. HH Dobbins noted they have enough property to the south to put in their own driveway. Superintendent Woodworth noted proposed plans would be required for review. HH Dobbins noted they would have tanks prior to discharging so it would be gray water only. HH Dobbins' engineer will draw up the proposed plans for MRB Group to review and approve. Attorney Bogan advised plans of the proposal and a out of district user agreement would be required for review.

RESOLUTION NO 2023-72

SEWER CONNECTION – 1680 NORTH LYNDONVILLE ROAD

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to approve a sewer connection for 1680 North Lyndonville Road pending an out of district user agreement, a written proposal of the proposed system along with plans to be reviewed and approval by the MRB Group.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

USE OF FACILITIES

- Streets - Lyndonville Central School is requesting use of the streets on October 6, 2023 for the annual homecoming parade.

RESOLUTION NO 2023-73

USE OF FACILITIES – LYNDONVILLE CENTRAL SCHOOL

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to approve the use of facilities as requested by Lyndonville Central School.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Code Enforcement Reese - Absent

- No report provided.

Report – Police Department

- Nothing at this time.

Report – Attorney Bogan

- Nothing

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth noted she's completed her required recertification with NCIC.
- Clerk-Treasurer Woodworth noted traffic counters will be place on Eagle Street and Garland Street by the NYS DOT.
- Clerk-Treasurer Woodworth presented the Board with a donation can labeled "Freedom Guide Dogs" that was turned in after Christmas in Lyndonville that contains \$4.00 and a pink wallet that was turned in after the 4th of July containing \$32.00 and asked to donate the total of \$36.00 to the Friends of the Orleans County Animal Shelter.

RESOLUTION NO 2023-74

DONATION OF TURNED IN FUNDS – PINK WALLET AND FREEDOM GUIDE DOGS CAN

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to approve donating \$36.00 from the pink wallet and the freedom guide dogs can to the Friends of the Orleans County Animal Shelter.

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Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth provided the Board with the budget to actual report for September 2023.
- Vouchers – Abstract A4-1 – A5 #17400 & #17464 to be paid for 2023-2024

General	\$ 15,152.95
Water	\$ 4,361.10
Sewer	\$ 12,635.80
Capital	\$ 140,790.00
Grand Total	\$ 172,939.85

RESOLUTION NO 2023-75
VOUCHERS TO BE PAID FOR ABSTRACTS A4-1 – A5

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to have Clerk-Treasurer Woodworth pay Abstract A4-1-A5 #17400 – #17464.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Superintendent Woodworth noted possibly Thursday they will be starting up on the WWTP Disinfection.
- Superintendent Woodworth noted the additionally approved paving will be done this week or next.
- Superintendent Woodworth noted the Miller Drive lift station door is here.
- Superintendent Woodworth noted the old DPW truck sold on GovDeals.
- Superintendent Woodworth noted on the proposed sewer connection at 1680 N Lyndonville Road that the Sewer Use charges be 100% of metered water as it would be a Class 3 and sewer only at this point. The Board asked Clerk-Treasurer Woodworth to get draft agreement out for Board and Attorney Bogan for review.

Report – Trustee Kenyon

- Trustee Kenyon noted she had the proposed transition plan drafted into job offer letters.

Report – Trustee Woodward Jr.

- Nothing

Report – Trustee Stinson

- Nothing

Report – Trustee Holland

- Trustee Holland inquired on the status of sidewalks being done. Superintendent Woodworth noted they were surveying and measuring sidewalks Friday.

Report – Mayor Belson

- Mayor Belson recommended putting Justin Edwards on the Village Planning Board.

RESOLUTION NO 2023-76
PLANNING BOARD MEMBER APPOINTMENT – JUSTIN EDWARDS

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to appoint Justin Edwards to the Village Planning Board for a term to expire on April 2, 2024.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

OLD BUSINESS:

- Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-A of the Real Property Tax Law – Nothing as this time, waiting on County wide proposal. Attorney Bogan noted NYS is changing income requirements for senior STAR exemptions.

NEW BUSINESS:

- Halloween Trick-or-Treating Hours – Annual Trick-or-Treating hours of 6:00pm to 8:00pm.

RESOLUTION NO 2023-77
TRICK-OR-TREATING HOURS

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kenyon, to set the 2023 Halloween Trick-or-Treating hours to be from 6:00pm to 8:00pm on October 31, 2023.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- WWTP Disinfection Project – Pay Requisition – Application # 5 – STC Construction Contract #1

RESOLUTION NO 2023-78
WWTP DISINFECTION PROJECT – PAY REQUISITION – APPLICATION #5 – STC CONSTRUCTION CONTRACT #1

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ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to approve paying application # 5 for STC Construction Contract #1.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Holland, seconded by Trustee Stinson , to go into executive session to discuss the employee handbook and Attorney Bogan will take minutes.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Stinson, seconded by Trustee Holland , to close the executive session at 6:54pm.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Mayor Belson noted the proposed employee handbook changes were approved and it will be presented next month.

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to adjourn the meeting at 6:54PM.

Vote: 5 Ayes (Belson, Holland, Kenyon, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer