

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, May 6, 2024 at the Village Hall. The meeting opened at 6:00 PM

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Anne Marie Holland
Kimberly Kenyon - Absent
Terry Stinson

Clerk-Treasurer Teri Woodworth
Supt. of Public Works Devan Freeman
Code Enforcement Officer David Reese - Absent
Attorney Katherine Bogan

Public – Present: Carla Woodworth, Robert DeMallie

APPROVAL OF THE MINUTES

ON MOTION of Trustee Woodward Jr. seconded by Trustee Holland, to accept the minutes of the March 25, 2024 special meeting, April 1, 2024 regular meeting and the April 11, 2024 public hearing.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Loyal Soccer – Clerk-Treasurer Woodworth noted she worked with Loyal Soccer and Lyndonville Central School and soccer will be done on the school grounds this year.
- Lyndonville Lions Club – Mayor Belson presented the Board with a letter from the Lyndonville Lions Club requesting that Patterson Park be open for the 4th of July for viewing of the fireworks. The Board inquired if its for the beer tent. Mayor Belson would prefer not to open the gate. Superintendent Freeman noted the gate doesn't close off completely. Attorney Bogan advised not to open the park/gate.

RESOLUTION NO 2024-23

USE OF FACILITIES – LYNDONVILLE LIONS CLUB

ON MOTION of Trustee Woodward Jr., seconded by Trustee Stinson, to not allow the opening of gate to Patterson Park and for use after dark by the Lyndonville Lions Club.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Code Enforcement Reese

- Report – 6 – Building permits issued, 2 – CofO issued, 1 – 1203 inspection completed, 1 – 1203 Inspection scheduled, 3 – 1203 Inspections open, 1 – Court Case open, 3 – Complaints received about chickens, 2 are resolved, 4 – Final notice to remedy sent, 1 – Grass violation sent.

Report – Police Department

- Nothing at this time.

Report – Attorney Bogan

- Nothing

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth presented the Board the budget to actual report for April 2024.
- Clerk-Treasurer Woodworth noted the Constitutional Tax Limit and the Property Tax Cap have been filed with the State Comptroller's Office.
- Clerk-Treasurer Woodworth noted the DCJS Use of Force report has been filed.
- Clerk-Treasurer Woodworth noted we passed the NYS CJIS NYSP Integrated Justice Portal IT Security audit.
- Vouchers – Abstract A11-1 – A12 #17896 & #17963 to be paid for 2023-2024

General	\$ 14,665.90
Water	\$ 11,412.30
Sewer	\$ 17,655.30
Capital	\$ 280,130.34
Grand Total	\$ 323,863.84

RESOLUTION NO 2024-24

VOUCHERS TO BE PAID FOR ABSTRACTS A11-1 – A12

ON MOTION of Trustee Stinson, seconded by Trustee Holland, to have Clerk-Treasurer Woodworth pay Abstract A11-1-A12 #17896 – #17963.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth noted she's set all the Trustee's monthly job duties up as recurring tasks in Outlook they should have received an email with the link to view them.

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Report – Superintendent Freeman

- Superintendent Freeman noted the Wastewater Treatment Plant Disinfection project is online, they just have to work out a few little things. Superintendent Freeman noted we are now in compliance with the DEC.
- Superintendent Freeman noted the NYS DOT ordered that the first parking spot to the North West of the cross walk by Creekview Drive and the first parking spot to the North West of the cross walk by Eagle Street be removed. The NYS DOT noted there should be no parking within 20’ of a crosswalk.

RESOLUTION NO 2024-25

REMOVAL OF PARKING SPOTS ON MAIN STREET

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to authorize the removal of the first parking spot to the North West side by Main Street and Creekview Drive and Main Street and Eagle Street.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Village Resident Robert DeMallie inquired if there was a schedule for doing the sidewalks on West Avenue. Superintendent Freeman noted it would be after the 4th of July as the plan is to install some storm drains prior to starting the sidewalks.
- Village Resident Robert DeMallie inquired how come the Board didn’t change the time for workshops so more people could attend. Mayor Belson noted it’s always been this way. Trustee Holland noted the budget public hearing was at 6:00pm and no one attended it from the public.

Report – Trustee Kenyon - Absent

- Nothing

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. inquired about the sewer on South Main. Superintendent Freeman noted part of the old sanitary sewer collapsed and we need to look into filling it with flowable fill. Superintendent Freeman noted it’s no longer causing the sewer to back up on Lake Avenue. Superintendent Freeman will check with MRB Group on a long-term solution.

Report – Trustee Stinson

- Nothing

Report – Trustee Holland

- Trustee Holland noted the story on the Orleans Hub regarding the Village’s tax rate and was glad to see it was put out there for residents.

Report – Mayor Belson

- Nothing

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- Water/Sewer Relevies – Clerk-Treasurer Woodworth presented the following parcels for water/sewer relevy:

Parcel Number	Service Address	Water Amount	Sewer Amount	Relevy Amount
25.13-1-39	15 Maple Avenue	\$0.00	\$27.50	\$27.50
25.17-1-16	83 Eagle Street	\$0.00	\$80.00	\$80.00
25.9-1-21	262 N Main Street	\$157.03	\$106.83	\$263.86
24.12-1-8	84 West Avenue	\$41.70	\$12.69	\$54.39
25.13-1-65	28 Garland Street	\$41.70	\$53.74	\$95.44

RESOLUTION NO 2024-26

WATER/SEWER RELEVIES

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to approve the water/sewer relevies as presented.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- 2024-2025 Tax Warrant - To Teri M. Woodworth Village Clerk-Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll here unto annexed, the sum stated in the last column hereof opposite their names, being a total of \$ 484,658.00 for the following purposes:

For the Current Budget \$ 1,351,115.00

YOU ARE FURTHER COMMANDED to receive and collect such sum without additional charges between the first day of June and the first day of July 2024 both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof, and one per centum for each month until paid.

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YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2024, and to deliver to the board of trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing the person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

RESOLUTION NO 2024-27
2024/2025 TAX WARRANT

ON MOTION of Trustee Holland, seconded by Trustee Stinson, to accept the 2024/2025 Tax Warrant as it reads.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Year End Meeting – The Board set the 2022/2023 Year End meeting for May 30, 2023 at 2:30pm.

RESOLUTION NO 2024-28
YEAR END MEETING

ON MOTION of Trustee Stinson, seconded by Trustee Holland, to set the year end meeting for May 28, 2024 at 2:30pm.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- USDA FY 2023 NYS Annual Financial Report – Sewer Fund Unsustainable Letter – Mayor Belson presented the Board with a proposed response letter.

RESOLUTION NO 2024-29
AUTHORIZATION FOR MAYOR BELSON TO SIGN THE SEWER FUND UNSUSTAINABLE RESPONSE LETTER

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to authorize Mayor Belson sign the response letter to USDA for the FY 2023 NYS Annual Financial Report regarding the Sewer Fund unsustainable letter.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

- Trustee Woodward Jr inquired if the proposed water rate increase for the Town of Yates had been sent yet and if the Village Board could be copied when it is sent. Clerk-Treasurer Woodworth will review the proposal and send it to the Town Board and Village Board.

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to adjourn the meeting at 6:24PM.

Vote: 4 Ayes (Belson, Holland, Stinson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer