

## Legal Ad – RFQ ENGINEERING SERVICES

The Village of Lyndonville, Orleans County, New York, will be accepting statements of qualifications from qualified firms for the following:

### **Engineering Services in connection proposed water improvement and park upgrades projects.**

The Village is interested in working with a selected engineering or landscape architect firm(s) to review and document the replacement of aged water lines in the Village, improvements needed at the Village's water treatment plant and existing water tank and needed park improvements.

Interested firms may submit separate proposals for the outlined water improvements and park improvements individually or for both.

The full Request for Qualifications may be obtained from the Village of Lyndonville, Monday through Friday from 7:30AM – 4:00 PM by contacting Village Clerk, Teri Woodworth, 585-765-9385 or via email: [villageoflyndonville@villageoflyndonville.com](mailto:villageoflyndonville@villageoflyndonville.com)

Provide a copy of your qualifications and related materials via electronic or hard copy. Proposals may be transmitted electronically in a PDF format consisting of a Statement of Qualifications or four (4) bound copies of your qualifications statement via mail in a sealed envelope no later than 3:00 pm, November 22, 2024, the submittal deadline date. Please mark your response “**REQUEST FOR ENGINEERING QUALIFICATIONS – VILLAGE OF LYNDONVILLE**” and send or mail your response to:

**Teri M. Woodworth - Village Clerk/Treasurer**  
**Village of Lyndonville**  
**2 South Main Street**  
**Lyndonville NY 14098**  
**Tel: (585) 765-9385**  
**Email: [villageoflyndonville@villageoflyndonville.com](mailto:villageoflyndonville@villageoflyndonville.com)**

Proposals received after that time will not be considered.

Qualifications will be evaluated on the following factors

- Specified experience and technical expertise of the firm in connection with the type of services to be provided, especially the knowledge and experience which has led to the successful completion of prior NYSEFC funded water projects, NYS Parks and Recreation Grants and other related state and federal funding sources.
- Past record of performance on contracts with the community and other clients including quality of work, timeliness, and cost control.
- Capacity of firm to perform the work within time limitations, taking into consideration the current and planned workload of the firm.

To be evaluated properly, the following must be addressed in detail:

- **Qualifications** – Availability of qualified personnel and capacity of the firm to carry-out professional engineering services
- **Experience** – Experience and technical expertise of the firm and its personnel as well as information regarding projects previously undertaken, including the types and cost of projects.
- **Scope of Services** – Summarize scope and type of services understanding of program and tasks.

The Village of Lyndonville is an Equal Opportunity Provider and Employer. The Village encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit qualifications.

The Village of Lyndonville will award a contract to the Engineering firm(s) deemed most qualified to provide services as requested. The contract(s) will include scope and extent of work and other essential requirements.

**The Village of Lyndonville reserves the right to reject any and all proposals.**