

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, March 3, 2025 at the Village Hall. The meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
 Deputy Mayor: Danny Woodward Jr. - Absent  
 Trustees: Anne Marie Holland  
 Kimberly Kenyon

Clerk-Treasurer Teri Buffin  
 Supt. of Public Works Devan Freeman  
 Code Enforcement Officer David Reese - Absent  
 Attorney Katherine Bogan

Public – Present: Carla Woodworth, Steve Colon, Robert DeMallie

**APPROVAL OF THE MINUTES**

ON MOTION of Trustee Kenyon seconded by Trustee Holland, to accept the minutes of the February 3, 2025 regular meeting.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Nothing

**Report – Code Enforcement Reese**

- Report – No report given at this time.

**Report – Police Department**

- Nothing at this time

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Buffin**

- Clerk-Treasurer Buffin presented the Board the budget to actual report for February 2025.
- Clerk-Treasurer Buffin presented the Board with the following budget transfers for approval:

Account Number	Account Description	Increase	Decrease
A0-1010-004	Legislative Board.Contractual	\$4,894.88	
A0-1410-001	Clerk(PT).Personal Services		\$4,894.88
A0-1325-004	Clerk- Treasurer.Contractual	\$2,072.71	
A0-1325-002	Clerk- Treasurer.Equipment		\$2,000.00
A0-1340-004	Budget Officer.Contractual		\$72.71
A0-3650-004	Demolition Of Unsafe Buildings.Contractual	\$4,180.22	
A0-5110-004	Maintenance of Roads.Contractual		\$4,180.22
A0-9010-008	State Retirement.Employee Benefits	\$4,415.50	
A0-9060-008	Hosp & Medical Insurance.Employee Benefits		\$4,415.50
F0-8310-004	Water Admin.Contractual	\$5,007.97	
F0-8310-041	Water Admin-Engineer		\$5,007.97
F0-8310-002	Water Admin. Equipment		
F0-8330-001	Water Purification.Personal Service	\$3,846.98	
F0-8320-004	Water Source of Supply.Contractual		\$3,846.98
F0-8330-004	Water Purification.Contractual	\$4,241.17	
F0-8320-004	Water Source of Supply.Contractual		\$4,241.17
F0-8340-001	Water Transm & Distrib.Personal Service - VOL	\$2,468.54	
F0-8320-004	Water Source of Supply.Contractual		\$2,468.54
F0-8340-011	Water Transm & Distrib.Personal Services - TOY	\$9,955.38	
F0-8340-002	Water Transm & Distrib.Equipment-Meters		\$9,955.38
F0-9010-008	State Retirement.Employee Benefit	\$1,946.00	
F0-9060-008	Hospital & Medical Insurance.Employee Benefits		\$1,946.00
F0-9030-008	Social Security.Employee Benefits	\$1,041.51	
F0-9060-008	Hospital & Medical Insurance.Employee Benefits		\$1,041.51
G0-8130-004	Sewage Treatment & Disposal.Contractual	\$4,297.63	
G0-8110-041	Sewer Admin - Engineer		\$4,297.63
G0-9010-008	State Retirment.Employee Benefits	\$1,122.50	
G0-9060-008	Hospital & Medical Insurance.Employee Benefits		\$1,122.50

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**RESOLUTION NO 2025-11**  
**BUDGET TRANSFERS**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to approve the budget transfers as presented.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin noted the DCJS Use of Force reports have been filed.
- Vouchers – Abstract A9-1 – A10 #18537 - #18596 to be paid for 2024-2025

General	\$ 11,333.98
Water	\$ 33,528.95
Sewer	\$ 5,486.86
Capital	\$
<b>Grand Total</b>	<b>\$ 50,349.79</b>

**RESOLUTION NO 2025-12**  
**VOUCHERS TO BE PAID FOR ABSTRACTS A9-1 – A10**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to have Clerk-Treasurer Buffin pay Abstract A9-1 – A10 #18537 - #18596.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin requested a special meeting on March 31, 2025 at 2:00pm to present the 2025-2026 tentative budget.

**RESOLUTION NO 2025-13**  
**SPECIAL MEETING – MARCH 31, 2025 AT 2:00PM**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to set a special meeting for March 31, 2025 at 2:00pm for the presentation of the 2025-2026 tentative budget.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin noted water meters were read today and the bills will be going out this week.

**Report – Superintendent Freeman**

- Nothing

**Report – Trustee Kenyon**

- Nothing at this time

**Report – Trustee Woodward Jr.**

- Nothing - Absent

**Report – Trustee Holland**

- Nothing

**Report – Mayor Belson**

- Nothing

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Complaint – Snowmobiles – Mayor Belson noted a letter had been sent to the complainant and there's been no response at this time.
- Elections Inspectors Residency Requirement – Clerk-Treasurer Buffin asked the Board to establish a residency requirement for the Village Elections inspectors to within Orleans County as required per NYCOM.

**RESOLUTION NO 2025-14**  
**VILLAGE ELECTION INSPECTORS' RESIDENCY REQUIREMENT**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to set the residency requirement for Village Election inspectors to Orleans County.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Sewer Project (C8-6333-01-00) – Hodgson Russ Agreement – Mayor Belson presented the Board with the proposed agreement from Hodgson Russ.

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**RESOLUTION NO 2025-15**

**HODGSON RUSS AGREEMENT – SEWER PROJECT (c8-6333-01-00)**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize Mayor Belson to execute the Hodgson Russ Agreement for the Sewer Project (C8-6333-01-00).

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Notice of Intent to Establish Lead Agency: Orleans ConnectALL Broadband Municipal Infrastructure Program – Mayor Belson presented the Notice of Intent to Establish Lead Agency from Orleans County.

**RESOLUTION NO 2025-16**

**ESTABLISH LEAD AGENCY – ORLEANS CONNECTALL BROADBAND MUNICIPAL INFRASTRUCTURE PROGRAM**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize Mayor Belson to execute the Orleans ConnectALL Broadband Municipal Infrastructure Program.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Attorney Bogan requested that Board enter into executive session to discuss contracts and a pending litigation matter.

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to enter into executive session to discuss contracts and pending litigation matter.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to close the executive session no action taken.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Parcel 25.17-1-65 – Catholic Church Parking Lot – Mayor Belson asked the Board for approval to move forward with entering into a purchase agreement to obtain the Catholic Church parking lot in the amount of \$30,000.00.

**RESOLUTION NO 2025-17**

**TO ENTER INTO A PURCHASE AGREEMENT TO PURCHASE PARCEL 25.17-1-65 (CHURCH PARKING LOT ON LAKE AVENUE)**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to enter into a purchase agreement to purchase parcel 25.17-1-65 (Catholic Church Parking Lot) for \$30,000.00 not to exceed \$35,000.00.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**RESOLUTION NO 2025-18**

**PURCHASE OFFER DEPOSIT – PARCEL 25.17-1-65**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize Clerk-Treasurer Buffin to make the purchase offer deposit of \$5,000.00 if the offer is accepted.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- The Board discussed internet services to be installed at the Water Treatment Plant, Water Tower and the Waste Water Treatment Plant as advised by Hudgson Russ and for Clerk-Treasurer Buffin to see if she can negotiate a lower rate.

**RESOLUTION NO 2025-19**

**INTERNET SERVICES INSTALLED – WATER TREATMENT PLANT, WATER TOWER AND WASTE WATER TREATMENT PLANT**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to authorize internet services to be installed at the Water Treatment Plant, Water Tower and Waste Water Treatment Plant.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to adjourn the meeting at 6:35PM.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

*Teri M. Buffin*  
Clerk-Treasurer